

SAM New Board Member Orientation

Thursday, June 15, 2017

8:00am – 9:00am

SAM Office, Helena



Participating: Rick Duncan (SAM Past President), Paul Furthmyre (SAM President), Jon Konen (SAM President Elect), Laurie Barron (SAM President Elect Elect), Cal Ketchum (MASS President Elect), Paul Culbertson (MASSP VP Elect), Pam Meier (MAEMSP President Elect), Craig Crawford (MAEMSP VP Elect), Karen Underwood (META President Elect), Linda Marsh (MACSS President Elect)

Agenda

1. **Introductions**
2. SAM [Constitution](#), [Bylaws](#) and [Policy Manual](#)
3. [SAM Strategic Plan 2014-18](#)
4. **SAM Board of Directors and Governance**
 - [SAM Board Transition Roster 2017-18](#)
 - [SAM Board of Directors 2017-18](#)
 - [SAM Executive Board 2017-18](#)
5. **SAM Membership**
 - [SAM Membership 2016-17](#)
 - [SAM Membership 2017-18 Information](#)
6. [SAM Delegate Assembly](#)
7. [SAM Investment/Finance Committee](#)
 - SAM and Affiliate Financial Statements with Budgets
 - Investment Balance Reports
8. **SAM Board Meetings Order of Business**
 - [SAM Board Agenda 6-15-17](#)
9. **SAM Office Operations**
 - [Employee Handbook](#)
10. [Travel Reimbursement Process](#) (p. 21) and [Form](#)
11. [SAM Board Meeting Schedule](#), [Conference Schedule](#), and [SAM Webpage Calendar](#)
12. **Questions**