

**School Administrators of Montana
Board of Directors Meeting
June 15, 2017
SAM Office – 9:00 am
Helena, Montana**

MINUTES

Present: Paul Furthmyre, Rick Duncan, Jon Konen, Dale Olinger, Jen Cline, Brenda Krueger, Rich Lawrence, Laurie Barron, Joel Graves, Peter Hamilton, Pam Meier, Tobin Novasio, Lance Boyd, Dan Kimzey, Cal Ketchum, Paul Culbertson, Kirk Miller, Pat Audet

Absent: Peter Fusaro, Randy Cline, Craig Crawford, Steve Engebretson, Linda Marsh, Rick Chrisman

Call to Order: President Paul Furthmyre called the meeting to order at 9:15 am; Introductions were made.

*Deletions/
Additions:* None noted

*Approval
of Minutes* SAM Board of Directors Meeting on April 7, 2017
Motion by Rick Duncan and seconded by Lance Boyd to approve April 7, 2017 minutes
Vote: Passed Unanimously

Mega Issue Discussion

- Review of Strategic Plan Goals – Kirk reviewed strategic plan of SAM; mentioned it also being on the SAM website. He also reviewed the process to arrive at the current plan. Kirk then covered the color coded quarterly objectives and what has been accomplished. Kirk reviewed 4th quarter accomplishments such as legislature, ESSA, LPLP revisions, LPLP and Title II Grant with MSU/OCHE. He reviewed the essence of the grant plus the \$40,000 coming to the SAM LPLP. He also discussed how 20 MSU graduates who are SAM Members will be receiving University credit, MCEL registration fees, and participation in the LPLP. Kirk also mentioned how MSU will work on data analysis of the LPLP. He mentioned the SAM LPLP Resource Center and the Provider Symposium (training) that was held on June 13, 2017. Kirk mentioned that he will be meeting with Blue Cross/Blue Shield soon and with Mike Halligan of the Washington Foundation for requests of support for the LPLP.
- Kirk also vividly described the new community/group blog process that will eventually replace the list-serve. He used the TLE LPLP Cohort as an example of having their own community within this new process. Kirk Mentioned the social media advancements like SAMedchat, etc. The SAM board wants the color coded reporting scheme continued as an update method for expressing accomplishments toward the objectives.
- Legislative Summary – Kirk covered most of this in the Strategic Plan objectives – especially covering the effects of HB 647/HB 2 and its impact on property taxation. Kirk continued describing the legislative session summary by talking about the SAM Legislative Network and its effectiveness. He covered the webpages that house the summaries. Tobin noted that when he and Cal were at the AASA Leadership Conference in Nashville, that they almost got a standing ovation for announcing that MT has fought off the Charter School movement for one more

biennium. Brenda appreciates the provision of the wording, contact info, etc. on how to contact and speak to a bill during the legislature. Kirk showed the SAM Final Bill Status by Priority report and described how that was exactly organized/categorized. He then covered some of the more important bills/issues of the session (in yellow).

Old

Business:

1. SAM Office Staffing 17-18 – Paul opened about the discussion of extending Kim’s hours and offer a possible contract. Kirk described the rationale in possibly adding a .5 staffing to the office. He showed examples of what constitutes additional staffing with the growth of SAM over the past 5 years.

Motion by Tobin Novasio; seconded by Rick Duncan to approve a full-time contract for the SAM Communications Specialist

Discussion: Paul Furthmyre requested that Kirk show the effect on the budget by plugging in the proposed salary. The budget changes were displayed.

Vote: Passed Unanimously

2. Consideration of SAM Proposed Budget for 2017-18 – *SAM Investment/Finance Committee* [Action] – Kirk went over the 15-16 and 16-17 budget summaries to show how the proposed 17-18 budget was arrived at, including the addition of .5 FTE for the full time SAM Communications Specialist position. He also discussed some of the expenses and income that are left for 16-17.

Motion by Rick Duncan; seconded by Jon Konen to approve the SAM 17-18 budget.

Vote: Passed Unanimously

3. Consideration of Delegate Assembly Steering Committee Appointments [Action] – Paul described the process, terms, appointments and rotation of the DA Steering Committee members (graphic included in the Board packet).

Motion by Brenda Krueger; seconded by Laurie Barron to approve the steering committee appointments.

Vote: Passed Unanimously

4. Consideration of SAM Youth Endowment Request [Action] – Paul opened by discussing what the SAM Youth Endowment is defined. Kirk went through the protocol of the SAM board and the 75% ceiling expended toward requests.

Motion by Joel Graves; seconded by Peter Hamilton to approve the SAM Youth Endowment emergency request of \$1000 to Jacob Giner.

Tobin moved to amend the motion to add a \$1000 for Amanda Giner; seconded by Peter Hamilton
Vote on Amendment: Passed Unanimously to add \$1000 to the request for Amanda Giner.

Vote to Original Motion Amended: Passed Unanimously to approve \$2000 total to Jacob and Amanda Giner.

(Check to be made to the Great Falls Public Schools Education Foundation who will manage the funds)

5. Filing of [SAM 2015 990](#) IRS Tax Form and [MASS 2015 990EZ](#) IRS Tax Form – Kirk described forms and the IRS regulations that the Board is informed prior to filing the taxes – reflects the financial records during the given year.

6. Review of Conflict of Interest and Ethics Policies for SAM Board member signature – Paul described the purpose of this procedure. Kirk handed out the copy of this policy for 2017-18 for board members to sign. Kirk described the forms to the board members. Board members signed and the forms were collected for the record to be filed.

(15 minute break) 11:30 am

New

Business:

1. Consideration of SAM Board Meeting Schedule 2017-18 [Action] – Paul Furthmyre described the schedule, dates and what takes place surrounding the board meeting days. Kirk described the one change to meeting date and time during MCEL.
Motion by Lance Boyd; seconded by Dale Olinger to approve the SAM Board Meeting Schedule for 2017-18 with MCEL change.
Vote: Passed Unanimously

2. Consideration of SAM Business Partnership with Better Lesson [Action] – Kirk described Better Lessons and how it does comply with the relationship to SAM and beneficial to students.
Motion by Brenda Krueger; seconded by Joel Graves to approve the business partnership with Better Lessons
Vote: Passed Unanimous

3. Consideration of SAM Business Partnership with Brightways [Action] – Pat explained the meeting held with the company representative describing the 4 components of the program – 2 of which are more school related and 2 components that are more home school related.
Action Item fails due to lack of a motion and a second

4. Consideration of SAM Employee Handbook Revisions [Action] – Kirk described the reasoning for looking at these revisions revision to add a Return to Work policy per recommendation of the SAM insurance advisors.
Motion by Laurie Barron; seconded by Lance Boyd to approve revisions to the SAM Employee Handbook to include a Return to Work policy.
Vote: Passed Unanimously

President's

Report: Paul thanked Rick for stepping in for him due to a difficult year he had; he also thanked SAM board for their patience.

*Executive
Director's*

Report: Kirk reported on the SAM Administrators Institute and described each of the 3 days (July 31 – August 2). He described the sessions that are offered and the speakers/presenters.

Membership

Report: Pat Audet provided an update on 4th quarter/final 2016-17 membership totals (a copy of report is attached to these minutes)

- 1019 total members for 2016-17. 32 more than total for 2015-16 (987)
- Current Totals from 2017-18 Membership Drive – 395 paid memberships and 262 renewals that have been processed as of 6-14-17 = 657 total known memberships renewed as of 6-14-17 (paid/unpaid).

*Affiliate
Reports:*

MASS – Tobin Novasio reported that they are planning on next fall's conference with MASS and MCASE – Gary Wagner updated the Board on the contract situation with Denny Dearden. Tobin described Denny's work and presentation. Laurie Barron added that it was a great Day of Advocacy back in March during MASS Spring Conference.

MASSP – Joel Graves thanked Dan Kimzey for his leadership and mentioned the that the joint conference should be a great one and set the standard for future conferences.

META – Rich Lawrence described the METAtchEd conference held last spring. He also talked about the advocacy and the support of technology in the classroom. Rich also mentioned the Montana Information Security Project and the TLE (CoSN Trusted Learning Environment) plan, and also the E-rate Consultant Project with NCCE partnership.

MAEMSP – Lance Boyd described the joint conference with MASSP. Pam Meier talked about the speakers and what is being planned at Fairmont for next April 4-6, 2018.

MCASE – Karen Underwood described the changes in leadership of MCASE due to health issues. She also described what has gone well with conferences this past year. She thanked Jen Cline for her role in filling the Presidency of MCASE. She mentioned the MCASE Recruitment Project and also planning on the upcoming conference. Karen also recognized Michelle Halberg, recently elected MCASE President-elect. Jen Cline also stated that there is a plan for training for SPED directors and possible work to collaborate with the SAM LPLP.

MACSS – (absent – Linda Marsh – Linda will be taking over as President)

*Federal
Relations:*

Brenda talked about the federal issues with the Trump budget and how the Title II funding is proposed for cut. She discussed MAEMSP representative meetings with MT's Representative and Senators, and letters that they have received from the Congressional delegation. She reached out to the board members about

making their voice heard. She mentioned other issues and priorities that are important to education. The main issue is the Title II Proposed cuts. Her report is on the SAM Board meeting website.

Rick Duncan reported on the forward funding of Title II that it will still be received for this next year. He feels that the Trump budget will be dead on arrival in Congress. He described the Tester bill for full funding of IDEA – 40%. Tester is doing a great job for education. Rick also described the revision of the American Health Care Act and the cuts in Medicaid. He also mentioned the AASA Leadership conference in July and reaching out to new Montana Representative Gianforte.

Paul Furthmyre described the meetings he and Peter Hamilton had at the NASSP Leadership Conference. He described concern at the meeting with Tester’s office due to emphasizing their reliance on information from superintendents rather than the principals.

Kirk Miller described the advocacy requests being generated at the national affiliates’ level. He mentioned how the affiliates will decide how to participate and be mindful to not get political in the participation. Rick Duncan mentioned that we need to keep it to the issues at hand and talk about educational support of the kids. Kirk described a possible ad requesting endorsement of SAM related to the impact of Medicaid cuts on schools in Montana singling out Senator Daines for his support, for the SAM board to decide how they want to proceed. Paul Furthmyre described how there should be direction on not singling out certain Representatives or Senators. Laurie Barron proposed that we not get involved with supporting this ad. She mentioned that we do not want to split the membership. SAM board is in consensus that SAM not get involved.

Delegate

Assembly Rick Duncan described the agendas for the Delegate Assembly for next two days. He mentioned that there are no new resolutions proposed but there are some revisions being looked at within the current resolutions and positions. Paul Furthmyre described the change in DA protocol in having the DA Steering Committee Chair now preside during the Delegate Assembly.

Lunch Break 1:02 pm

Reorganization of the SAM Board of Directors – Paul introduced each of the members:

Recognition of Outgoing Board Members – Randy Cline, Dennis Gerke, Brenda Krueger, Peter Fusaro, Steve Engebretson, Dave Means, Chris Bilant, Jen Cline

Seating of the new members – Cal Ketchum, Pam Meier, Paul Culbertson, Karen Underwood, Linda Marsh

Announcement of New President-Elect – Laurie Barron

Seating of New President – Paul Furthmyre passed the gavel to Jon Konen

Recognizing Outgoing President – Jon Konen honored Paul Furthmyre for his leadership and gave him his honorary plaque.

Kirk Miller requested that this reorganization ceremony to recognized the outgoing Board members and seat the new Board members be repeated during the SAM Annual Business Meeting at MCEL on October

19 at 4:00 pm in Billings. This tradition should be recognized in front of the entire SAM membership and it was requested that all attend the SAM Business Meeting to participate.

*Future
Meeting*

Dates: SAM Board Meeting - October 19, 2017 MCEL 11:35 am

Other: NONE

Adjournment President Konen adjourned the meeting at 1:35 pm

Respectfully Submitted,
Patrick R. Audet
SAM Associate Director

DRAFT