

# META General Membership Meeting

Tuesday, March 15, 2016

5:45 pm

METAtechED Conference – Great Northern Hotel, Helena MT

## MINUTES

- Present:* Those registered for the META Conference 2016 and the META Board.
- Call to Order:* The meeting was called to order by President Russ Hendrickson at 5:54 pm.
- Approval of Agenda* **Motion made by Dave Dobbins to approve the agenda; Mark Branger seconded.**  
**Vote: Motion unanimously approved.**
- Approval of Minutes* Board of Directors Meeting DRAFT Minutes on 3/16/15  
**Motion made by Dave Dobbins to approve the minutes; seconded by Bill Klapwyk.**  
**Vote: Motion unanimously approved.**
- President Report* Russ Hendrickson reported on the Data Warehouse – META Website. There is some wonderful things being created and utilized within the META affiliate. META gets to have a seat at many committees to help support and change. Russ gave much thanks to Gary on his work with the conference.
- Executive Director* Kirk Miller reported on the great progress of the initiatives of META – He also mentioned the 3 Goals of SAM. He showed the updated progress with the 3 goals of the Strategic Plan on the website. He described some of the progress as related to META – K-12 Connectivity, FCC Director visit to MT, etc. He also provided an overview of the upcoming SAM AI. Kirk also described the two distinct programs of the Leaders Professional Learning Program. Todd Lark spoke to the 21 CLI program as a participant. There is thought of META having a cohort within the 21CLI. Kirk also covered the membership – mentioned the numbers of 986 members within the 6 affiliates – 90 are META members. Kirk closed by saying thanks to the META membership.
- Regional Reports* Hi-Line Region: Bill Gaffney reported on meeting 3 times. They discuss best practices, etc. Great attendance and META membership on the hi-line.  
  
Southeast Region: Branson Rogers reported on just getting started with the director.

South Central Region: Mark Branger reported that they have met twice – go over topics of interest. They have about 10-12 participants per meeting. There is one more meeting that will be in Laurel.

4 Rivers Region: Marcy Lamb reported that there will be co-directors taking over next year. They had vendor orientated meetings. She mentioned the great experience of being a director.

Central Region: John Jensen (Absent)

North Central Region: Jeredene Mayfield - Dave Dobbins reported that there have been 3 meetings so far. They share there challenges and successes. Jere and Dave will serve as co-directors for next year.

Western Region: Mike Schachte reported on how they meet once a month. They have vendor orientated, sharing information, topic discussion. They will have a new region director.

Northwest Region: Glenn Wehe explained how he took the seat of director and he will continue next year. Goals of increasing membership. Meetings are intermittent

#### *Committee Reports*

Russ described how you can provide your time for committees. He also described a new committee for development – Security Committee. It will take participation in a state level committee and reporting back.

Next, Russ gave an overview of the META Strategic Plan. This posted on the website.

He also briefly described the Policy and Procedures Manual.

Dave Dobbins described the process of selecting the META Tech of the Year.

Russ then brought up the CoSN national membership and explained the process and how the proposal was eventually denied by the CoSN board plus discussed their reasoning. He stated that this would be tabled and reviewed again for next year and come up with another proposal. Next, Todd Lark gave an overview of the delegate assembly process and how that is relative to META. He brought up some issues that are important to MASS with Technology infrastructure. Hatton Littman, Russ Hendrickson, Todd Lark, Gary Toombs, and Rich Lawrence will be the delegates for this next Delegate Assembly.

Next, Todd explained the 3 percent committee – 3 percent set aside for future projects. This is fresh idea to get assessment of technology w/out buying plans or programs. Rich, Jeff, Mike, Hatton, Bill, and Todd are on this committee. Russ mentioned that the expertise and exchange people can be utilized instead of outsource. Bill mentioned that there are not enough resources in the state – sharing of resources.

Russ briefly described the Event Sponsorship Committee and how this has come leaps and bounds in increase with even larger organizations. Event organization is just focused on getting speakers at META Events. Marcy will head the Event Sponsorship next year – needs volunteers. Mindy added that Russ and Gary did an excellent job along with the membership getting conference event prepared. The committee chairs need to be non-board and just member to keep the transparency.

Russ mentioned the professional learning committee and its purpose.

Russ then announced the Region Directors for 16-17 (in February minutes).

#### *Old Business*

Russ then announced the Region Directors for 16-17 (in February minutes).

#### *New Business*

- Russ discussed the new membership dues for 16 -17; The proposal includes a \$40 increase from \$160 to \$200 – Russ covered the history of the META Dues prior to a member vote. Proposal - \$160 to SAM; \$30 to META; \$10 to SAM Youth Endowment. Russ opened this up for any discussion. There was a question posed about the possible CoSN membership yet for 16-17? Kirk showed the \$70 a member model then described a possible new model with a regional change where it would be about a \$105 a member. This is in the hands of the CoSN board with timelines unknown. There is a discussion on raising the proposed dues even more; possible \$250? \$160 to SAM; \$80 to META; \$10 to SAM Youth Endowment.

**Gary Toombs made a motion to increase the dues to \$250; Seconded by Mark Branger.**

**Vote: Passed unanimously**

- Approval of META 2016-17 Proposed Budget – Kirk stated that the budget now has changed due to this meeting and dues of \$250. Russ explains the idea of unbalanced budget and how the expenditures and revenue balances out for next year. Kirk gave an overview of the budget after the adjustment. Russ mentioned that the Fall Board Retreat will maybe need to be increased due to increasing the participation which now will include the committee chairs.  
The Membership wants to continue the board retreat and the expense.

**Carol Phillips moved to approve the 16-17 proposed budget; Hatton Littman seconded.**

**Vote: Passed Unanimously**

- Awards and recognition
  - Outgoing directors - Russ Hendrickson announced the following:
    - Marcy Lamb
    - Michael Schachte
    - Bill Gaffney

- Award the Technologist of the Year - Rich Lawrence announced Mindy Obert as Tech of the Year!

**President-Elect Candidate Forum** – Brian Norwood addressed the group on his background and qualifications as META President-Elect candidate.

**Open Discussion** - Items for discussion from the membership – Bill Gaffney showed an overview of the Data Warehouse - META Website. Excellent informative tool and resource! Possible sponsors and vendors can advertise on this – revenue generator plus a rating system of the company. This will have to be carefully analyzed before any implementation. Bill gave a complete overview of the rest of the site.

**META CALENDAR**

Mar – Annual Membership Meeting (Mar 15th)  
May – Spring Board Meeting (May 18<sup>th</sup> @ 1:00 PM – Helena, with satellite locations)  
Jun – SAM Delegate Assembly (June 17<sup>th</sup> @ 8:00 AM – Helena)  
Jul – SAM Administrators Institute (July 25-28 - Helena)

**Glenn Wehe moved to adjourn and Dave Dobbins seconded.**

Meeting adjourned at 8:16 pm

Respectfully submitted,

Pat Audet  
SAM Associate Director