

# SAM New Board Member Orientation

Thursday, June 13, 2019

9:00am – 10:00am

SAM Office, Helena and [UberConference](#)



**Participating:** Jon Konen (SAM Past President), Laurie Barron (SAM President), Peter Hamilton (SAM President Elect), Dale Olinger (SAM President Elect Elect), Casey Klasna (MASS President Elect), Shawn Hendrickson (MASSP VP Elect), Nicole Trahan (MAEMSP VP Elect), Cathy Maloney (MACSS President Elect), Michelle Halberg (MCASE President Elect), Barb Droessler (MAEMSP Representative Elect).

## Agenda

1. **Introductions**
2. SAM [Constitution](#), [Bylaws](#) and [Policy Manual](#)
3. [SAM Strategic Plan 2018-22](#) and [Exec Director Strategic Plan 4<sup>th</sup> Quarter Report](#)
4. **SAM Board of Directors and Governance**
  - [SAM Board Rotation Schedule](#)
  - [SAM Board of Directors 2019-20](#)
  - SAM Executive Board 2019-20
5. [SAM Membership](#)
  - [SAM Membership 2018-19](#)
  - [SAM Membership 2019-20](#)
  - [SAM Membership 2019-20 Information](#)
6. [SAM Delegate Assembly](#)
7. [SAM Investment/Finance Committee](#)
  - SAM and Affiliate Financial Statements with Budgets
  - Investment Balance Reports
8. **SAM Board Meetings Order of Business**
  - [SAM Board Agenda 6-13-19](#) as an example
9. **SAM Office Operations**
  - [Employee Handbook](#)
10. [Travel Reimbursement Process](#) (p. 21) and [Form](#)
11. [SAM Board Meeting Schedule](#), [Conference Schedule](#), and [SAM Webpage Calendar](#)
12. **Questions**