

SAM New Board Member Orientation

Thursday, June 11, 2020

9:00am – 10:00am

[Zoom](#)



Participating: Laurie Barron (SAM Past President), Peter Hamilton (SAM President), Dale Olinger (SAM President Elect), Cal Ketchum (SAM President Elect Elect), Greg Dern (MASS President Elect), KJ Poepping (MASSP VP Elect), Ted Miller (MAEMSP VP Elect), Everett Holm (META President Elect).

President Peter Hamilton, Presiding

Agenda

1. **Introductions**
2. SAM [Constitution](#), [Bylaws](#) and [Policy Manual](#)
3. [SAM Strategic Plan 2018-22](#) and [Exec Director Strategic Plan 4th Quarter Report](#)
4. **SAM Board of Directors and Governance**
 - [SAM Board Rotation Schedule](#)
 - [SAM Board of Directors 2020-21](#)
 - SAM Executive Board 2020-21
5. [SAM Membership](#)
 - [SAM Membership 2020-21 Information](#)
6. [SAM Delegate Assembly](#)
7. [SAM Investment/Finance Committee](#)
 - SAM and Affiliate Financial Statements with Budgets
 - Investment Balance Reports
8. **SAM Board Meetings Order of Business**
 - [SAM Board Agenda 6-11-20](#) as an example
9. **SAM Office Operations**
 - [Employee Handbook](#)
10. [Travel Reimbursement Process](#) (p. 21) and [SAM 2020 Travel Expense Form](#)
11. [SAM Schedule of Conferences and Board Meetings](#) and [SAM Webpage Calendar](#)
12. **Questions**