

SAM Executive Board Web Meeting DRAFT Minutes

March 13, 2020

1:00 pm – 2:00 pm

[UberConference](#)



In attendance: Peter Hamilton, Laurie Barron, Dale Olinger, Mike Perry, Jake Haynes, Craig Crawford, Cathy Maloney, Brian Norwood, Cal Ketchum, Kirk Miller, Gary Wagner, Kim Scofield

Not in attendance: Michelle Halberg

SAM President *Peter Hamilton* presiding

President Hamilton called the meeting to order at 1:00 PM.

Agenda

1. Introductions

2. Review of Coronavirus pandemic (COVID-19) Information – Discussion

- [Coronavirus Information and Resources for Schools from OPI and DPHHS 2.28.20](#)
- [SAM Email Notice: Coronavirus Update-Web Meeting for Superintendents on 3.13.20](#)
- [COVID-19 Information Sent to Administrators MTSBA Community Forum 3.12.20](#)

Kirk provided background about the events leading to this meeting. He reviewed the discussion that took place during the webinar conducted by OPI for school superintendents earlier in the day. He stated that the federal funds that will be coming to Montana are not earmarked for schools, but for emergency services and supplies. SAM will continue to work to provide SAM members with access to reliable information. Local health departments are the lead agencies for responding to any localized COVID-19 cases. Kirk suggested schools to work together with other districts in their regions.

Cal reported that the NW MASS group met and the local health department reported that initially there would be a three-day closure in a school with a diagnosed case. This would not necessarily affect other schools in the area.

3. Consideration of Status of [MASS/METAtechED](#) Spring Conference 2020 – Action

- [SAM COVID-19 Questions and Advice from the L & C County Health Official RE MASS-METAtechED Spring Conference 2020 3.12.20](#)
- [L & C County Health Event Planner Guidance prepared 3.11.20](#)
- Kirk stated that the message from the Lewis and Clark County Health Official stated that the local health department is canceling large gatherings. He reported that OPI has canceled several student events.
- [COVID-19 Idaho State Department Preparedness info from Deputy Supt Walker 3.12.20](#)
- [COVID-19 Education Impacts and OPI-SAM Efforts Going Forward Email 3.12.20](#)
- [MASS Spring Conference Financial Analysis](#)
- [METAtechED Conference Financial Analysis](#)
- [MASS-META Conference and Meetings Possible UberConference Events](#)

Kirk reviewed the financial analysis for each affiliate. Mike stated that after speaking to many superintendents, he feels the conference should be postponed or canceled. Laurie stated that she

disagrees, however she realizes that nonessential travel has been canceled. Kirk stated that several speakers, sponsors, and attendees have canceled. Cal stated that he agrees with Mike especially since it could be difficult to have administrators out of their districts during this time. Kirk made a recommendation to cancel the MASS/METAtechED Spring Conference.

Mike Perry made a motion to cancel the conference; Laurie Barron seconded the motion. The motion passed unanimously.

4. Consideration of Status of March SAM and Affiliate Board Meetings – Action
[MASS-META Conference and Meetings Possible UberConference Events](#)

- Kirk reviewed the document and made the following recommendations:
 - The SAM Executive Board meeting will take place as scheduled, but it will be a digital meeting. The board agreed. Kirk asked that Peter, Dale, and Laurie connect at noon with the rest of the executive board connecting at 1:00. Kirk will send information to the board members.
 - The SAM Board meeting will also be held digitally on March 24th at 2:00.
 - The MASS Board Meeting will be held digitally on Sunday at 6:00 PM.
 - The META Board Meeting will be held digitally on Monday at 9:00 AM. The SAM office will contact the guest speakers to reschedule.
 - The MASS Business meeting will be rescheduled. Mike recommended retirees, years of service, candidate speeches will be sent electronically.
 - META Business meeting will be rescheduled with awards and speeches sent electronically.
- (Note: All of these recommendations for changing meeting times and dates were further revised due to the Governor's 3/19/20 Directive to close schools)

5. Next SAM Executive Board Meeting: Monday, March 16, 2020 from 1:00 – 4:00 PM, SAM Office, Helena

6. Adjournment

Cathy Maloney made a motion to adjourn the meeting; Dale Olinger seconded the motion. The motion passed unanimously.

The meeting was adjourned at 1:49 PM

Respectfully Submitted,
Kimberly Scofield
SAM Director of Member Services and Professional Learning