



SAM Board of Directors Meeting DRAFT Minutes

Thursday, October 17, 2019

4:30pm – 7:00pm

MCEL, Billings Northern Hotel, Ballroom North or [UberConference](#)

In Attendance: Peter Hamilton, Dale Olinger, Rick Duncan, Mike Perry, Cathy Maloney, Marlin Lewis, Casey Klasna, Michelle Halberg, Pam Meier, Nicole Trahan, Barb Droessler, Jake Haynes, Justin Helvik, Craig Crawford, Kirk Miller, Gary Wagner, Kim Scofield

UberConference: Shelley Andres

Not in Attendance: Laurie Barron, Cal Ketchum, Brian Norwood

The meeting was called to order by President Peter Hamilton at 4:35 PM.

Agenda

1. Introductions

2. Deletions/Additions to Agenda

Addition of a second business partner recommendation by GotZoom to be considered under new business.

3. Approval of Minutes

1. [SAM Board Leadership Web Meeting DRAFT Minutes 7-22-19](#)

Craig Crawford made a motion to approve the minutes; Dale Olinger seconded the motion. The motion passed unanimously.

Mega Issue Discussion

1. [MT-PEC Collaborative Professional Development Efficiency and Effectiveness Series](#)

Kirk referenced the link to the professional development series and reviewed the MT-PEC document. The link to the webpage can also be found in the MT-PEC document. Kirk stated that the deep dive sessions offered at MCEL will be recorded and available to SAM members soon. Kirk described that the information can be found under the Professional Learning tab on the SAM website. Access to the information will require SAM members to login to their profiles.

4. Old Business

1. [SAM Strategic Plan 2018-2022 Review - Executive Director Strategic Plan 2018-22 Report 1st Qtr 2019-20 10-17-19](#)

Peter referenced the Strategic Plan documents and requested for Kirk to provide information. Kirk described the Executive Director Strategic Plan 2018-22 Report 1st Quarter highlighting the report format and links to provide Board members with information on actions taken on the 3 goals by quarter. Kirk requested that Board members send him information on any progress that they would want to see included in the report.

2. [SAM Annual Business Meeting Agenda 10-18-19](#) Review

Kirk reviewed the meeting agenda and stressed the importance of attendance at the business meeting. During the meeting, Peter will introduce each affiliate president who will, in turn, introduce their board members. Kirk stated that the only action item on the agenda is the vote on the SAM Delegate Assembly Recommendations. Rick stated that he will explain the recommendations, ask for questions, and then make a motion to accept the recommendations. Peter will ask for a second on the motion from the members present. Each affiliate president will provide a report. SAM board members who left the board in June will be recognized.

3. SAM AI 2019 Review – [SAM AI 19 Evaluation](#), [SAM AI Financial Report](#)

Kirk reviewed the evaluation from SAM AI 2019. He asked board members to review the evaluations and recommend ideas for SAM AI 2020. Peter asked if it is possible to have input on MCEL. Kirk explained that attendees should submit feedback through the MCEL app. The results will be reviewed by the MCEL partners. The board members agreed that SAM Conference App tutorials should continue to be presented at the beginning of conferences. Barb stated it would be beneficial to include testimonial from the previous conference evaluation during the presentation as validation to members that the evaluations are read and considered thoughtfully. Dale asked if it is possible to push notifications through the app. Kim confirmed that it is. Kirk asked that board members communicate with affiliate members that the SAM board reviews the evaluations.

Kirk reviewed the financial report.

5. New Business

1. Consideration of Revision to SAM Policy Manual – [Per Diem and Mileage Reimbursement Policy](#) [Action]

Peter reviewed the policy update recommendations. Kirk reviewed the rationale for the recommended revisions. The impact of the financial change due to the revisions will be reviewed.

Dale Olinger made a motion to approve the recommendation to revise the Per Diem and Mileage Reimbursement policy; Marlin Lewis seconded the motion. The motion passed unanimously.

2. Consideration of SAM Business Partnership with Quest Services Corp. – [Request Form](#), [Brochure](#) [Action]

Kirk reviewed the information provided by QuEst Services Corporation. Kirk also reviewed the levels of sponsorship available to SAM business partners.

Rick Duncan made a motion to approve QuEst Services as a business partner; Jake Haynes seconded the motion. The motion passed unanimously.

3. [Addition to the Agenda from MASS president Mike Perry] Consideration of SAM Business Partnership with GotZoom, LLC [Action]

Mike Perry described the service provided by GotZoom - a company that works with administrators and educators for student loan debt relief. If approved by the board, fees will be paid to SAM and to the affiliates when an administrator uses the services. This business partnership is a service contract. The

amount of money paid to SAM is variable depending on how many members participate in the services. Kirk explained that this is similar to the agreement SAM has with Lightspeed. Craig asked if GotZoom would directly market to SAM members. Kirk stated that SAM member information will not be given to GotZoom, but that if we enter into a Business Partnership that we would inform our members about the services provided by GotZoom like any other Business Partner. Mike explained that GotZoom has requested that MASS regional presidents pass the information on to MASS members. AASA has endorsed the company.

Craig Crawford made a motion to approve GotZoom, LLC. as a SAM Business Partner; Casey Klasna seconded the motion. The motion passed unanimously.

Reports

6. **President's Report – Peter Hamilton**

During his report, Peter asked the board to continue to encourage members, especially those new to the organization, to attend affiliate conferences and SAM AI.

7. **Executive Director's Report – Kirk Miller**

1. [Executive Director Update 10-17-19](#)

Kirk referenced the Executive Director Update. He offered to attend affiliate region meetings and speak to items of interest from the update. He stated that the final results from the Recruitment and Retention Survey will be reported during a clinic session at MCEL. The annual *Great Work of Montana's Public Schools, Volume VII, October 2019* is now available. Rick asked if Kirk has noticed changes in the public's perception in the last seven years. Kirk stated that the public's opposition to privatization is lessening which makes it all the more important for public schools to tell their story to assist in continuing to gain public support for our schools. Kirk stated that 88 members have now registered for SAM LPLP. He reviewed the SAM LPLP Profit-Loss Statement.

8. **SAM Financial Report - SAM Investment/Finance Committee**

1. [SAM Financial Report FY 18-19 and FY 19-20 1st Quarter](#)

2. Review Affiliate Financial Reports – [MASS](#), [MAEMSP](#), [MASSP](#), [MCASE](#), [META](#)

Kirk reviewed the SAM financial report and the financial reports of each affiliate. Rick asked about the line item for compensated absences that is not used. Kirk stated that the line item will continue to be carried forward each year until it is needed.

3. [Review Investment Committee Balance Report 1st Quarter](#)

Kirk reviewed the report.

9. **[Membership Report](#) – Gary Wagner**

Gary reviewed the membership report. He thanked board members for continuing to encourage members to pay their membership fees. Kirk reviewed the recent stance that some Montanans are taking that opposes paying administrator association dues with public funds. He explained that even without

membership dues, the SAM organization would still be viable because of the SAM business partnership revenue. Dues are for the services that benefit children throughout the state.

10. Affiliate Reports – *Affiliate Presidents*

MASSP: Jake Haynes reported that three national speakers are scheduled to present at the Montana Principals Conference. He asked for superintendent support in allowing the principals in their district to attend.

MASS: Mike Perry reported that the fall conference was successful. He stated that the MASS board made a commitment to pay the LPLP registration fee for all superintendents new to their positions.

MACSS: Cathy Maloney reported that a successful MACSS conference was held in September. Kathy Currie presented information about dyslexia screening. MACSS members are working by county putting together children's interdisciplinary school safety teams. Cathy reported that it is mandatory for homeless liaisons to receive three hours of training. Cathy introduced the Dawson Promise, a program aimed at helping homeless high school graduates to obtain a one to two-year education debt free. The program is also open to graduates who are foster children. Forty spots are available. Lastly, Cathy reported that the OPI law books will be out soon.

MCASE: Michelle Halberg reported that MCASE had a great fall conference held jointly with MASS. They would like to continue to partner with superintendents for conferences but also see a benefit in partnering with other affiliates. The MCEC conference is in February in Missoula. She asked district leaders to encourage their special education personnel to attend the conference. MCASE members are working to get their story told to the public. Michelle will be attending the national CASE conference and is presenting about the relationship MCASE has with the state organization, SAM.

MAEMSP: Craig Crawford reported that registration is now open for the Montana Principals Conference. He reported that region directors are holding meetings in the next week or so.

11. Advocacy Report

1. [2019 Legislative Session, SAM 2019 Legislative Session Summary](#) – *Kirk Miller & Rick Duncan (DA Steering Committee Chair)*

Rick reviewed the legislative session summary.

2. [SAM Delegate Assembly - recommendations](#) for SAM Business Meeting on 10-18-19 – *Rick Duncan (DA Steering Committee Chair)*

Rick reviewed the delegate assembly process and the recommendations that will be voted on by the SAM membership at the business meeting.

3. [Federal Issues Update](#) – *Affiliate Federal Relations Coordinators*

Rick reviewed the federal issues focusing on the letter written to the FCC by SAM, incremental IDEA funding, the recent visit from two representatives from the U.S. Department of Education, LR-130 (the ballot issue that would allow for gun carry on public properties), new CDL regulations, and student data privacy. Kirk stated that META is working on the implementation of HB 745 compliance and have developed a system that will house vendor agreements to protect student data privacy. Rick stated that the Espinoza case will be heard by the U.S. Supreme Court in January or February. The ruling will impact Montana and 38 other states.

12. Future Meeting Dates

[2019-20 SAM Conference - Meeting Schedule](#) and [2019-20 SAM and Affiliate Board Meeting Schedule](#)

Confirmed changes to the Schedule: MACSS Spring Conference is April 20-21st in Sidney. MCEC is in Missoula.

The next SAM Board meeting is scheduled for January 26, 2020, at Fairmont prior to the Montana Principals Conference.

13. Adjournment

Mike Perry made a motion to adjourn; Dale Olinger seconded the motion. The motion passed unanimously.

The meeting adjourned at 6:47 PM.

Respectfully Submitted,
Kimberly Scofield
Director of Member Services and Professional Learning