

SAM Board of Directors Meeting

Thursday, October 19, 2017

11:45am – 1:00pm

MCEL, Billings Double Tree Hotel, Skybridge #2 Room

MINUTES

In attendance: Jon Konen, Pam Meier, Paul Culbertson, Tobin Novasio, Laurie Barron, Cal Ketchum, Karen Underwood, Rick Chrisman, Dale Olinger, Peter Hamilton, Paul Furthmyre, Cathy Maloney for Linda Marsh, Rich Lawrence, Gary Wagner, Kim Scofield, Pat Audet, Kirk Miller. UberConference: Dan Kimzey
Absent Excused: Craig Crawford, Joel Graves, Lance Boyd, Rick Duncan

1. Introductions

2. Deletions/Additions to Agenda

3. Approval of Minutes

1. [SAM Board of Directors Meeting June 15, 2017](#)

Peter Hamilton moved to approve the minutes from the June 15, 2017 meeting; Paul Furthmyre seconded.

The motion passed unanimously.

Mega Issue Discussion

1. [SAM Strategic Plan 2014-18 Review](#) (Included in the [Executive Director Report](#))

Kirk referenced Strategic Plan 2014-18 Review document on the SAM website.

4. Old Business

1. Discussion of [Bully Prevention Program](#) – *Jon Konen*

Jon referenced the information he intended to be sent to the membership but wondered what the appropriate protocol is for getting this type of information out to the membership, as it is a free resource. Kirk stated the difference between this resource and a SAM business partner that is paying to advertise their product and vetting by the SAM Board, is that this program is free. Tobin asked if such resources could be posted on the SAM website. Kirk suggested that an online ‘committee’ be created which would be a platform for members to post resources. Laurie asked if this would be for free resources only and wondered if the SAM Board would need to vet these resources? She then suggested that a member blog be created allowing resources to be member posted with no requirement of SAM Board review/endorsement. The SAM office will research the best option for this platform with the new management software and advertise the new platform.

2. SAM Youth Endowment [2016-17 \(Historical\)](#) and [2017-18](#)

Nominations for the current year are open. Jon referenced the 2016-17 document. Kirk stated that annually 25% of the funds received are held in the Community Foundation Fund, and 75% of the funds are distributed to the SAM Board approved requests of the SAM Youth Endowment.

3. Affiliate use of SAM E-List and Committee Tools

Kirk addressed ‘Committee’ formation through the new software and how it would be relative to the scenario discussed above about forming a member-driven resource repository. Paul asked about the possibility of forming a ‘Committee’ for Federal Relations coordinators that would be a closed group allowing for just those members to be a part of this committee. Kim defined the ‘Committee’ but also brought up that there will be more research done on the ability to utilize ‘Social Communities (blogs)’.

Kirk also discussed the new 'E-list' format for emailing affiliate members that resembles old listserves. The 'e-lists' have been set up to "reply to author" instead of to "reply all," so members are no longer getting inundated with replies. Kim described and showed how a member could access their profile and adjust their preferences to receive 'e-list' email delivery or not. SAM board members (approved by each affiliate President) acknowledged that they would like the "reply all" to be activated as long as members are aware of how to turn off notifications if they would like.

5. New Business

1. Consideration of [Reinstituting a Voluntary Tax Sheltered 403\(b\) Plan for SAM](#)

Paul Furthmyre moved to approve the reinstatement of the voluntary tax sheltered 403(b) plan for SAM employees; Tobin Novasio seconded. **The motion passed unanimously.**

Reports

6. President's Report – *Jon Konen* reported on participation in the LPLP and how it has been enhanced by great additions like CLNs (Collegial Learning Networks). Jon then described some of the CLNs in place. Jon also asked about how to make MCEL better for better attendance and asked for feedback. Jon discussed combined SAM affiliate conferences.

7. Executive Director's Report – *Kirk Miller*

1. [Executive Director Update 10-19-17](#)

Kirk referenced the Strategic Plan report, focusing on the Contemporary Issues of Today section and the correlating links to the SAM website, including the ESSA Implementation Plan. SAM 's goal is to create tools that are usable to the SAM Membership. Kirk referenced the Recruitment and Retention Task Force and OCR ADA Website compliance links in the Strategic Plan report.

8. SAM Financial Report - *SAM Investment/Finance Committee*

1. [SAM Financial Report FY 16-17 and FY 17-18 1st Quarter](#)

Jon referenced the report, emphasizing the financial stability of SAM and its affiliate associations. Jon focused on MAEMSP shortfalls created by conference expenditure caused by bringing in expensive national speakers at their last conference.

9. [Membership Report](#) – *Pat Audet*

Pat reported that memberships are continuing to come in. Total membership was 1020 last year, is 934 end of 1st Quarter 2017, and is currently at 960 (on 10/19/17) paid members. Paul asked about the pay structure of institutional membership. Pat explained that institutional memberships pay \$200 for the first three members and \$25 for each additional member.

10. Affiliate Reports – *Affiliate Presidents*

MAEMSP: Jon reported in Lance's absence. Pam gave an overview of the joint MAEMSP/MASSP conference in April that she and Joel are planning. Registration will be available in January. She asked for suggestions from the group concerning the conference.

MASS: Tobin reported that the spring conference will coincide with METAtchED so he would like to find ways to combine those conferences.

MCASE: Karen thanked Tobin, Michelle Halberg, and the SAM office for their help with the joint MASS/MCASE Fall Conference. The MCASE Recruitment Project continues with Lori Ruffier as director. The CEC/MCASE joint conference is February 28 – March 1, 2018.

MASSP: Peter reported in Joel's absence. He stated that he would like to continue to see joint conferences take place.

The meeting was adjourned at 1:00 pm with the remaining items on the agenda not able to be discussed.

11. [Delegate Assembly 2017 Report](#) – *Paul Furthmyre (DA Steering Committee)*

12. [Federal Relations Report](#) – *Affiliate Federal Relations Coordinators*

13. **Future Meeting Dates**

[2017-18 SAM Conference - Meeting Schedule](#)

[2017-18 SAM and Affiliate Board Meeting Schedule](#)

14. **Adjournment** – Jon Konen adjourned the meeting at 1:00 pm.

Respectfully Submitted,

Kim Scofield

SAM Communications Specialist

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