Montana Educational Technologists Association (META)
Board Retreat – Agenda

Holiday Inn Bozeman
5 E Baxter Lane
Bozeman, MT
September 14-15, 2018
Part I - STRATEGIC PLANNING – RETOOLING GOALS, OBJECTIVES AND COMMITTEES
Part II – META TERMS OF SERVICE PROJECT

Friday, September 14, 2018 – Day 1

8:00 - 9:00	**Breakfast**
9:00 – 9:15	**Welcome – Introductions – Agenda Layout**

PART I

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PART I

9:15 – 9:30   [Review of the META Strategic and Committees](#) - *Brian Norwood*

9:30 – 9:45   Focus – Goals & Objectives - Action Plan Review and Setting the Course – *Brian Norwood*

9:45 – 11:00   **Group Work – Assessment and Adjustment of Action Plan – Looking at the 3 Goals**
(Break as you need through this group work session)
1. Organizational Development
2. Advocacy
3. Professional Learning
- Terms of Service Project

11:00 – 12:00   Report Out from Group Work

12:00 – 1:00   **Lunch** (Catered by the Holiday Inn)

1:00 – 2:15   Restructuring of Committees Based on Action Plan Adjustments from Strategic Plan
1. What committees/assignments?
2. Assign Board Members to Each Committee
3. Review Assigned Committees/Assignments/Due Dates and Reporting Responsibilities
4. Terms of Service Project – Strategic Plan and Committee Sustainability

2:15 – 2:30   **Break**

PART II

2:30 – 3:00   Terms of Service Project – Student Data Privacy - Review and Next steps – *Brian Norwood*

- Past Board Discussions – [Board Minutes Review 17-18](#) – *Brian Norwood*
- Example Vendors/Apps - Course of META Project Planning – *Brad Somers*
  - [Bozeman School Policy](#)

3:00 – 4:00   Looking the breakdown of Terms of Service – Vendor Agreement – *Brad Somers*

4:00 – 4:15   [SAM Update](#)

5:00   META Board Dinner at Santa Fe Reds (1235 N 7th Ave)

Day 2 – Other side

Saturday, September 15, 2018 – Day 2 – Continuation of Part II – TOS Project

8:00-9:00   **Breakfast**

9:00-9:15   Review TOS Agreement – Student Data Privacy Approach – *Brad Somers*
Resources:

- Access 4 Learning Community
  - Application Vetting/Contracting
  - Student Data Privacy Update
- Student Data Privacy Consortium
- Student Data Privacy Consortium – State Alliances
- Student Data Privacy Consortium – Database Search Engine

9:15-10:45   Board Work Session: Constructing the META TOS Agreement for Use by Schools

10:45 – 11:00   **Break**

11:00-12:00   Distribution Plan – Access by Schools – Budget

12:00   **Working Lunch Served**

12:15 – 1:00   Discussion/Reports on META Contemporary Items A-D:

A. *Broadband Acccess – Brian Norwood, Rich Lawrence*

- Education SuperHighway in partnership with SAM/META: End funding of both CAT1 (Broadband build) & CAT2 (WiFi and internal infrastructure) – *Brian Norwood*
- Montana Telecommunications Association Conference Broadband Access Panel from August 29 – *Rich Lawrence -* SAM/META Technology Advocacy Priorities 2018-19 . Montana Broadband Summit 8-29-18 Takeaways 9-11-18

B. *CoSN State Chapter Report – Rich Lawrence*
- Membership promotion – Current Membership
- Institutional Membership Promotion – School Leaders
- VMWAre, Team4Tech, CoSN Project in Havre
- Empowered Superintendent Initiative
- Award Process – Empowered Superintendent and Withrow CTO Award
- CoSN National Conference – April 1-14, 2019 in Portland

C. *School Safety - Cyber Security and Information Security effort of META – Rich Lawrence, Brian Norwood, Paul Kozlowski*
- Current Trends for School Districts

D. *SAM Website – ADA Web Compliance/Website Accessibility – Brian Norwood, Rich Lawrence*

E. *New ARM change adopted by Board of Public Education –*

- Dual CTE credit in high school for computer coding. Teachers will need to meet the qualifications established in the new rule.

Other Topics for Discussion?
Adjourn – Have a great rest of your weekend!!!