

## **META Board Meeting DRAFT Minutes**

Monday, March 18, 2019  
3:00 PM – 4:30 PM  
Delta Colonial – Helena

In attendance: Brian Norwood, Brad Somers, Everett Holm, Kelly Veis, Glenn Wehe, Mindy Obert, John Jensen, Paul Kozlowitz, Rich Lawrence, Carol Phillips, Travis Baumann, Branson Rogers, Everett Holm

UberConference: Talia McCurdy

Not in attendance: Colleen Drury, Todd Lark

### **AGENDA**

*META President Brian Norwood, Presiding*

#### **Call Meeting to order**

The meeting was called to order at 3:11pm.

#### **Approval of Agenda**

**Carol Phillips made a motion to accept the agenda; Travis Baumann seconded the motion. The motion passed unanimously.**

#### **Approval of Minutes from January 9, 2019 Board Meeting**

**Everett Holm made a motion to approve the January 9, 2019 Board meeting minutes; John Jensen seconded. The motion passed unanimously.**

#### **Mega Issue Discussion – [2019 Legislative Session](#)**

Kirk reviewed the legislative tools available on the SAM website. He reviewed the SAM LN19 Legislative Update Week 11 including the MT-PEC early childhood education memo that went out last week to Gov. Bullock and key legislators. He stated that the signing of HB 159 by the Governor set in place \$70 million - the inflation for the funding formula (not including special education) - and the \$7 million NRD adjustment payment allowing districts to begin budget planning. He mentioned that HB 159 passing covers about 90% of the SAM Advocacy package. The additional 10% falls into areas such as the following: special education funding, career and technology education, recruitment and retention of quality educators. Kirk reviewed the current bills that are fulfilling these three areas. Kirk referenced the SAM Followed Priority Bill Status Report.

#### **Old Business**

1. Update on [META Info Share](#) document discussion – *Todd Lark*

Carol has updated the META Info Share document. She stated that would like to eventually have a Google form that would feed the Info Share sheet. Kirk referenced the META Regional Membership 2018-19 google sheet that has been shared with all region members. Carol would like to update the info share document with all members and prospects. Paul suggested the sheet

be updated with tabs for each region. Carol will update the META Regional Membership 2018-19 google sheet. Kirk stated that it is important to follow the guidelines from CoSN that indicated which districts are in each region which he will share the list of the districts that are in each region.

1. META Team Drive review of progress update – *Todd Lark*

The META Team Drive has been established and includes a SAM LPLP TLE CLN team drive.

2. Revision of [META Organization Document](#) update - *Carol Phillips*

3. Discussion of progress to adjustment and transition of Cybersecurity Committee website/information to [META Resources page](#) on SAM Website – *Rich Lawrence & Paul Kozlowitz*

Paul would like to work with the SAM office and add resources to the META Resources webpage. Carol suggested that everything is kept in the META team drive. She also suggested the creation of a META Board Team Drive with website links that would go to the team drive. Paul suggested a list of resources on the META website along with links to the META team drive. Carol asked if others could be given access to the website so they could work on the META website. Brian suggested that the META executive board discuss this issue with the SAM Office.

4. Terms of Service (TOS) Agreements update – *Brad Somers*

Brad is scheduling a conference call to move TOS forward with the possibility of getting it set up this year and implemented next year. John asked about the ACE Consortium coming up. Carol provided background. Brad stated that Montana only needs one group to apply for the TOS Agreement. Mindy stated that ACE brought together superintendents and technology directors. Kirk stated that the power of META is to be the technology entity that is part of the SAM umbrella and having access to all superintendents by presenting at SAM Administrators Institute. Mindy stated that META should be taking a leadership role in the TOS issue for the state. Brian suggested that META has either more or longer board meetings in order to accomplish META's goals.

5. Consideration of SAM LPLP TLE CLN for 2019-20 discussion -

META is still interested in continuing SAM LPLP TLE CLN. Action will be taken at the next meeting.

## **New Business**

1. METAtchED Conference Overview – *Everett Holm*

a. **META Membership Meeting Agenda** discussion – *Brian Norwood*

b. Awards - [META Technologist of the Year](#), [Empowered Superintendent of the Year](#), Service Pins, [Excellence in Public Service Award to Governor Bullock](#)

2. Consideration of META/CoSN Membership Dues 2019-20 –**Action** - *Gary Wagner*

Kirk reviewed the history of the META membership dues and stated that META needs 108 members to pay the state CoSN dues.

**Travis Bauman made a motion to keep membership dues as is; Paul Kozlowitz seconded the motion. The motion passed unanimously.**

3. Consideration of META 2019-20 Proposed Budget (moves to META Membership Meeting for approval if approved by the Board) –**Action** - *Brian Norwood*

**Glenn Wehe made a motion to accept the proposed budget; Paul Kozlowitz seconded the motion. The motion passed unanimously.**

4. META Term Rotations of Region Directors discussion – *Brian Norwood*

Talia McCurdy will be leaving the board. The region will need to select a new director for the North Central region.

Meeting adjourned at this point (4:35 pm) so the items below were not addressed at this meeting.

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**President Report** – *Brian Norwood*

**Executive Director Report** – *Kirk Miller*

**Membership Report** – *Gary Wagner*

**Regional Director Reports**

- North East – *Colleen Drury*
- South East – *Branson Rogers*
- South Central – *Carol Phillips*
- Central – *John Jensen*
- 4 Rivers – *Mindy Obert & Brad Somers*
- Western – *Paul Kozlowitz*
- Northwest – *Glenn Wehe*
- North Central – *Talia McCurdy & Everett Holm*
- Hi Line – *Kelly Veis & Travis Baumann*

**META Committee Updates**

- Advocacy – *Todd Lark*
- Professional Learning – *Brian Norwood*
  - Scholarship – *Brian Norwood, Everett Holm, Todd Lark*
  - CoSN State Chapter Update – *Rich Lawrence, Brian Norwood, Everett Holm*
  - METAtched Conference – *Everett Holm, Rich Lawrence*
  - Cybersecurity – *Rich Lawrence, Paul Kozlowitz*
  - TOS – *Brad Somers, Todd Lark*
- Organization Development – *Brad Somers*
  - Policies and Procedures Manual – *Mindy Obert, Brad Somers*
  - Awards - META Technologist, Empowered Superintendent and Service Pins – *Everett Holm*
  - Membership – *Rich Lawrence, Brad Somers, Mindy Obert, Colleen Drury*

**Open Discussion** - Items brought to the Board by Regional Director

**Adjourn**

**META CALENDAR**

**Next Meeting:** META Board Reorganization Meeting: May 15, 2019 9:00 AM – 3:00 PM in Helena or via UberConference

**[SAM & Affiliate Board of Directors 2018-19 Meeting Schedule](#)**  
**[SAM and Affiliates Conferences Schedule 2018-19](#)**

Meeting adjourned at 4:35pm.

Respectfully Submitted,  
Kimberly Scofield  
Director of Member Services & Professional Learning

DRAFT