

# META Board Leadership Web Meeting DRAFT Minutes

Wednesday, December 18, 2019

1:00 – 2:00 pm



In Attendance: Brian Norwood, Everett Holm, Mindy Obert, Carol Phillips, Brad Somers, Rich Lawrence, Glenn Wehe, Kirk Miller, Kimberly Scofield

Not in attendance: John Jensen, Branson Rogers, Kelly Veis, Paul Kozlowitz, Scott Baldwin, Travis Baumann, Talia McCurdy

President Norwood called the meeting to order at 1:13 PM.

## Items for Discussion

1. [META Board Leadership Web Meeting 10-15-19 DRAFT Minutes](#) [Action] (no quorum last meeting)  
[META Board Leadership Web Meeting 11-20-19 DRAFT Minutes](#) [Action]  
**Everett Holm made a motion to approve the META Board Leadership Web Meeting 10-15-19 DRAFT Minutes and the META Board Leadership Web Meeting 11-20-19 DRAFT Minutes; Glenn Wehe seconded the motion. The motion passed unanimously.**
2. META Information and Topics of Discussion – *Brian*
  - a. Student Data Privacy/Terms of Service META Project Progress Update – [HB 745](#) – [META Drive](#) – [MTSPA](#) – *Brad & Carol*

Carol reviewed the progress on the project stating that one of the five training videos has been created. Carol described the Montana alliance registration process and the topics of the other training videos. Discussion about progress and possible reorganization of the Student Data Privacy/Terms of Service META Project will take place at the January 7th meeting. Brad stated that he is willing to stay involved in META and the project after his retirement. Kirk stated that much of the project roll-out will have taken place by the next meeting date.
  - b. Hack Attacks (not able to attend – for a future agenda) – *Michael Sweeney, OPI*

Michael may be able to attend the January 7th meeting. Brian stated that there is a cybersecurity training in Missoula on January 8th.
  - c. [METAtchED 2020](#) – *Everett*

Everett reported that a keynote speaker from CoSN is being considered. Jule Walker from OPI is willing to provide an update at the conference. Carol would like to know the sponsorship levels available for vendors. The SAM office will get this information to board members (see information added below). Everett suggested a breakout session that would allow time for districts to work on student data privacy. Everett will forward the suggestions for speakers and sponsors from board members to Gary and continue this discussion to put together the details of the Conference.

### [Sponsorship Levels for METAtchED](#)

- Exhibitor Booth - \$250.00 -- One 6' skirted table
- Break Sponsor - \$500.00 -- You will be named the sponsor for a Break at the conference and have signage in the program and at the conference site.

- Breakfast Sponsor - \$1,000.00 -- You will be named the sponsor for Breakfast at the conference, have signage in the program and at the conference site and have the opportunity to address the breakfast attendees for 3 minutes.
  - Speaker Sponsor - \$1,500.00 -- Includes one 50 minute breakout session, a free exhibit booth and inclusion in all meals along with signage in the program and at the conference site.
  - Lunch Sponsor - \$2,500.00 -- Includes one 50 minute breakout session, a free exhibit booth, the opportunity to address the luncheon for 3 minutes and inclusion in all meals along with signage in the program and at the conference site.
  - PLATINUM Day Sponsor - \$5,000.00 -- Includes one 50 minute breakout session, a free exhibit booth, the opportunity to address a breakfast or lunch for 3 minutes, inclusion in all meals along with signage throughout the program and conference site labeling your company as the Day Sponsor.
- d. [Membership 2019-20](#) and [META Membership by Region](#)  
Kirk reviewed the membership reports. META is four members short of the 107 needed to completely pay the CoSN dues. Kirk suggested that board members use the information in the shared membership document to reach out to potential members. Several board members have contacted potential members.
- e. [Award Opportunities](#)  
Kirk reviewed the current MAEMSP, MASSP, and MCASE award opportunities. Nominations for the META awards will open on January 15th.
- f. [Jamie Vollmer](#) SAM Business Partnership Update  
Kirk reviewed the information available to SAM members through this partnership
- g. [MT-PEC Collaborative Professional Development Flexibility & Efficiency - Framework](#)  
Kirk referenced the resources and framework. He asked META board members to consider informing other administrators in their district that this information is available to SAM members.
- h. [GREAT 2019](#) released at MCEL 2019, Oct 16-18 in Billings for school district use  
Kirk referenced this resource for school district use in telling their story about their local schools.
- i. [SAM Needs Assessment](#) to membership on 12-11-19 – please encourage members to complete  
Kirk asked board members to encourage members in their regions to complete the survey. The data collected from the survey will be disaggregated by affiliate.
- j. [Montana District/School Leadership Staffing Report 2019-20](#)  
Kirk reviewed the findings in the report stating that this data disproves the popular but inaccurate dialogue that there is too much administration in Montana schools.
- k. E-Rate Category 2 USAC Rule Changes [Email Notice](#) [Reform Presentation](#) [Reform Summary Chart](#)

Kirk asked if board members received an email earlier in the day from Governor Bullock concerning the rule changes. Several board members had received the notification. Kirk reviewed the available resources that provide more information. Glenn suggested that META help administrators understand what these changes mean for their districts.

### 3. Updates from Board Members

#### a. Regions – *Regional Directors*

North Central: Everett reported that he is encouraging region members to create their accounts with the Montana Student Privacy Alliance and begin working on their terms of service agreements.

North West: Glenn stated that he will send a reminder to region members to complete the SAM Needs Assessment Survey.

South Central: Carol reported that she will also send a reminder to region members to complete the SAM Needs Assessment Survey. She stated that a data privacy act training is planned for January.

#### b. CoSN State Chapter – *Rich*     [CoSN ASE State Executives Presentation Dec 2019](#)

Rich stated that three administrators in Thompson Falls are interested in CETL certification, bringing the total to nine people in Montana working on their certification through CoSN. Rich provided background for the new E-Rate Cat 2 changes stating that CoSN was instrumental in working on changes. Rich is currently preparing for his presentation at the CoSN conference.

#### c. Other Board Members

### 4. Advocacy Update –*Kirk & Rich*

#### a. [SAM 2019 Advocacy Priorities, Positions, Resolutions Approved 10-18-19](#) – *Kirk & Rich*

b. Legislative Interim Advocacy – [Committees](#), [Upcoming](#) and [Legislative Week](#) (Jan 13-17)  
Kirk referenced the resources available and stated that several requests have been made of SAM to assist the interim committees in their work.

#### c. [Federal Issues](#) Update – *Kirk & Rich*

d. [SCOTUS](#) Espinoza vs. MT Dept. of Revenue – [SCOTUS Blog](#), [Ballotpedia](#), MQEC [update](#)

### 5. Professional Learning Opportunities 2019-20 – *Kirk & Kim*

#### a. [SAM LPLP 2019-20](#)

b. [2019-20 SAM Conference - Meeting Schedule](#) and [2019-20 SAM and Affiliate Board Meeting Schedule](#)

### 6. What's on Your Mind...

Brad stated that he would like to contact the original writers of HB 745 in order to get more information on the intent of the bill in order to better answer questions being asked. Brad and Carol will create a list of questions to share with the advocacy group. This list may be used to compel legislative changes in the 2021 legislative session that will help school districts protect online personally identifiable information.

The next META Board Meeting is scheduled for Wednesday, January 7<sup>th</sup> 9:00 am - 12:00 in SAM office or UberConference

President Norwood adjourned the meeting at 2:03 PM.

Respectfully Submitted,  
Kimberly Scofield  
Director of Professional Learning and Member Services