

# META Board Web Meeting DRAFT Minutes

October 21, 2020

1:00 – 3:00 PM



In attendance: Everett Holm, Brian Norwood, James Krippes, Mindy Obert, Carol Phillips, Scott Baldwin, Adam Toombs, Brad Somers, Branson Rogers, Kirk Miller, Kimberly Scofield

Not in attendance: Rich Lawrence, Jeredene Mayfield, Robert Parker, Paul Kozlowitz, Travis Baumann  
Presiding – *Everett Holm*, META President

## AGENDA

### **Call Meeting to order and Introductions**

Everett called the meeting called to order at 1:03 PM.

1. **Approval of [META Board Leadership Web Meeting 9-11-20 DRAFT Minutes \[Action\]](#)**

James Krippes made a motion to approve the minutes; Brian Norwood seconded the motion. The motion passed unanimously.

2. **META Business**

1. Filling Vacant META Board of Director Seats

Everett asked board members to reach out to any META members they know that may want to fill the open positions. Director positions are open in the Northwest, South Central, and Northeast regions. Brad stated that he will contact someone he thinks may be interested in the Northeast region.

2. [META Strategic Plan](#) Review

Everett reviewed the strategic plan. The following comments were made during the strategic plan discussion:

- James mentioned that he is interested in working on 1.8 *Support Cybersecurity and Data Governance Standards for sharing data and data use*. Carol stated that when surveyed, META members have indicated that they want cybersecurity to continue to be a topic at the conference.
- 2.7 *Advocate for adequate funding to support educational and technology infrastructure* Everett mentioned that through the SAM Delegate Assembly process, Student Data Privacy was given an action designation, therefore, SAM will seek a legislator to sponsor a bill during the upcoming legislative session.
- 3.4 *Promote one annual META conference (Spring)* Carol suggested that the board begins planning for METAtchEd to be a virtual event. Everett stated that he liked the way MCEL sponsors were highlighted by providing a video to be featured throughout the conference.

Based on the discussion, the following updates will be made to the strategic plan:

- 1.8 *Support Cybersecurity and Data Governance Standards for sharing data and data use*.
  - Deadline to Ongoing
  - Who: SAM Office, Conference Committee, James Krippes
- 1.9
  - Deadline to Ongoing

- 2.2
  - Update META Position/Resolution Paper

3. [MTSPA \(MPOIPA Project\) Review](#)

Everett provided background information. Carol stated that she would like the state of Montana to adopt the national agreement. Brad stated that he believes that would take legislative action.

4. Cybersecurity Project Review – [MS-ISAC/MDBR](#) [CISA Ransomware Guide](#) [MT CERT](#)

Kirk provided the board with information about his conversations with state entities around the formation of a Cybersecurity Emergency Response Team (CERT) and that META might want to consider membership in MS-ISAC. Carol stated that she participated in a CoSN training where she connected with Ryan Cloutier from the K-12 Cybersecurity Resource Center (<https://k12cybersecure.com/tag/ryan-cloutier/>). Ryan is willing to speak at METAtechED 2021. Everett stated that he receives email notifications from MS-ISAC. Carol stated that board members can join MS-ISAC by using the following link: [cisecurity.org/ms-isac](http://cisecurity.org/ms-isac).

Kirk stated that a Montana Cybersecurity Emergency Response Team (CERT) is being formed (MT-CERT). Carol stated that she is interested in serving on the MT-CERT committee. Mindy suggested that Kirk continue to serve on the committee and the board agreed. Kirk stated that he will report this information to the MT-CERT committee.

Mindy asked about the tools available to schools for self-assessment. Carol recommended the CoSN rubric that is available. Everett also recommended peer review for school districts.

5. Broadband Project Review

Everett stated that the Education Superhighway project has come to a close. Kirk stated that ConnectEd is now involved with closing the homework gap act along with the Montana Telecommunication Association and OPI. SAM will continue to work on this advocacy as directed by the SAM Delegate Assembly advocacy package. Kirk stated that SAM has been connecting with the Montana Telecommunications Association (MTA) and the Governor's office.

6. [META Financial Statement 2020-21 1<sup>st</sup> Quarter](#)

Kirk reviewed the financial statement. He suggested that the conference committee begin planning the virtual conference with the assistance of the SAM office. The board agreed to begin planning for a virtual conference that will be recorded with the possibility of holding it face to face. Carol stated that she has been in contact with potential speakers and vendors. James suggested that if the current status allows, members from each region could meet and attend the virtual conference.

7. META [Membership 2020-21](#) – [META Regional Membership 2020-21 Google Sheet](#)

Everett reviewed the membership report. He asked region directors to review the [META Regional Membership 2020-21 Google Sheet](#) that is posted on the META Board Meeting webpage to contact potential members.

8. [META Regions](#) – Opportunities and power of communication

3. **Reports**

1. President Report – *Everett Holm*

2. President Elect Report – *Carol Phillips*

Carol reviewed the results of the survey she sent out. The conference topics requested include:

1. Student Data Privacy Agreements
2. Cybersecurity
3. G-Suite Administration
4. E-sports
5. Makerspace

Carol also reported that she will work to find a new director for the SC region. She is planning another meeting soon and will invite all META members.

3. Past President and CoSN State Chapter – *Brian Norwood*

Brian reported that he will continue to forward CoSN information to META members.

4. South East – *Branson Rogers*

Branson reported that he will plan a virtual meeting soon.

5. South Central – *TBD*

6. Central – *Adam Toombs & Scott Baldwin*

Adam and Scott reported that they have witnessed an increase in COVID cases but will plan a region meeting soon.

7. 4 Rivers – *Mindy Obert & Brad Somers*

Mindy reported that she will plan a region meeting soon. Brad reported that he will help Mindy plan a meeting.

8. Western – *Paul Kozlowitz*

No report.

9. Northwest – *TBD*

10. North Central – *Jeredene Mayfield & James Krippes*

James reported that the NC region members have been meeting monthly with another meeting next week.

11. Hi Line – *Robert Parker & Travis Baumann*

No report

12. North East – *TBD*

4. **Advocacy Update** – *Rich Lawrence & Kirk Miller*

1. [SAM Delegate Assembly 2020](#) advocacy approved by SAM membership on Oct 14, 2020

Kim stated that the Delegate Assembly recommendations voted on by the SAM membership during the SAM Business meeting on Oct. 14th provide direction for Kirk and Rick Duncan during the upcoming legislative session.

2. SAM Legislative Network 2021 (SAMLN21) – [Description](#) & [Forming the SAMLN21](#) & [2019 Info](#)

Kim stated that the SAMLN21 information and registration form will be sent to affiliate board members next week. Everett encouraged board members to participate in SAMLN21. Kim stated that a training will be scheduled for all SAMLN21 participants.

3. Legislative Interim Advocacy – [Committees, SAM 2021 Interim Advocacy Report](#)

Kim stated that SAM advocacy has been ongoing during the interim. She invited board members to review the report.

4. [Federal Issues](#) Update

5. [2021 Legislative Session](#) ([2019 Legislative Session](#) SAM Example)

Everett stated that Rick Duncan will again be serving with Kirk as a lobbyist for SAM during the upcoming session.

5. [Executive Director Report](#) – *Kirk Miller*

Everett invited board members to review the report. He thanked Kirk for all he does for SAM and the affiliates.

6. **Open Discussion** - Items brought to the Board by Regional Directors

Kim asked board members to send region meeting information to her. She also reviewed the [SAM Web Calendar](#) that includes all SAM and affiliate events.

7. **Adjourn**

The meeting was adjourned at 3:16 PM.

**META CALENDAR** [SAM and Affiliates Schedule of Conferences and Board Meetings](#)

Respectfully Submitted,  
Kimberly Scofield  
Director of Member Services & Professional Learning