

MCASE GOVERNING BOARD MEETING Minutes
Sunday, March 20, 2022
6:00 PM Helena Delta Colonial Hotel

Attendees: Tim Berg, Michele Halberg, Lisa Von Bergen, Taylor Salmi, Christina Olstad, Jennifer Hickock, Kaitlyn Sonderer, Don Christman

- I. Welcome and Introductions: Sara welcomed everyone to the board meeting.
- II. Consent Agenda
 - A. The minutes of the 11/28/21 Executive Board meeting were approved. Motioned by Jennifer and seconded by Christina. Motion passed unanimously.
- III. Old Business:
 - A. MASS/META/MCASE Spring Conference: Sara reviewed the conference agenda. She stated she did not get a final number of attendees. We had fairly low numbers. Expressed gratefulness for everyone who is participating. Sara explained how we were able to jump on with this conference after having decided to separate from MCEC for the spring conference.
 - a. MCASE Business Meeting Agenda for 3-21-22 was reviewed.
 - b. Awards Banquet was discussed.
 - c. MCASE Board member Assignments for assistance: Sara let us know that we would all have to help and tag team the help for the virtual component of the conference.
 - B. 2022 MCEC & CSPD Virtual Awards Celebration. It will be held on April 20, 2022 from 4:00 PM to 6:00 PM. Sara asked for us to really start promoting the celebration. It just came out this last week. Some discussion. No questions.
 - C. MCASE Financial Report with Proposed 2022-2023 Budget Overview: Current net worth is \$207,429.54. Sara explained that there was some confusion with dues this fall due to CEC raising their rates after some members had already paid. It will be correct for next year.
 - D. Membership Report: Currently have 70 members.
 - E. MCASE Delegate Assembly Steering Committee Representative. Sara explained the recommendation for Don Christman to be the Delegate Assembly representative. Jennifer Hickock motioned and Lisa Von Bergen seconded the motion. All in favor and the motion passed unanimously.
 - F. MCASE Strategic Plan Review: Went through it as a group with Sara leading the discussion. Refer to draft changes in the strategic plan attached to these minutes. Agreed that the Core Purpose could remain the same. Everyone liked the Core Values. Sara expressed that she felt like they are still relevant. Everyone agreed. Agreed that the big audacious goal should remain the same, although we have made huge progress that there is still work to be done. The group felt that a lot of the strategic plan was still very relevant. Refer to the draft for full change recommendations thus far.
 - G. Kirk spoke to the Director Succession Plan. Kirk commended Sara for all the hard work that transition team. Also, the goals and general recommendations of the succession

plan. Introduced Rob Watson who is the new Executive Director. Rob Watson introduced himself.

IV. New Business

- A. Proposed 2022-2023 SAM Membership increase request and rationale: Kirk spoke about the importance and rationale for the SAM membership dues. The services being provided by the office has greatly increased. The SAM Board of Directors thought the \$20 was a reasonable increase. Some question regarding if we should just have a stand-alone state dues membership. Kirk explained that the MCASE board has extensively considered over the years. Michele explained how Montana has actually presented at CASE and been able to explain how the membership construct strengthens our leadership. Jennifer motioned that the MCASE board support the increase being proposed by the SAM Executive Board. Christina seconded the motion. Unanimously passed.
- B. Rotation Schedule: solicit interest at the Fall 2022 conference for President Elect and regional representative positions. Explained that these are on a two year cycle.
- C. MCASE Delegates for SAM Delegate Assembly. Don Christman will be the chair of this. The Regional Reps have historically filled this roll.
- V. Reports: no new reports were given at this time.
- VI. Other Non-Agenda Items: none were discussed at this time.
- VII. Future Meeting Dates: The next executive MCASE Board meeting will be Friday, June 10th, 2022 from 12:30-4:00 PM at Delegate Assembly.

Christina motioned to adjourn at 8:16 PM. Don seconded it. All in favor.