



MONTANA COUNCIL of ADMINISTRATORS for SPECIAL EDUCATION

Leadership Advocating Support and Success for ALL Students

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President: Michelle Halberg

President Elect: Sean Maharg

Past President: Karen Underwood

Secretary: Jenny Malloy

Region Representatives: Pam Pettigrew (Region I), Lisa Von Bergen (Region II), Tamra Covington (Region III, Delegate Assembly Steering Committee), Jenny Malloy (Region IV), Mary Meehan (Region V) MCEC Representative: Shelley Dempsey ; CASE Membership: Emilie Maule

MCASE BOARD MEETING: 2/19/2020

I. Welcome and Introductions – Michelle Halberg

Present: Sean Maharg, Sara Novak, Michelle Halberg, Jenny Malloy, Tamra Covington, Kim McCauley, Lisa Von Bergen, Pam Pettigrew, Shelley Dempsey, Karen Underwood, Kirk Miller

President Michelle Halberg called the February 19, 2020 Board meeting to order at 5:40 PM

II. Consent Agenda: Minutes December 5, 2019 Board Meeting via “GoToMtg” (Motion/Discussion/Action)

Michelle reviewed the meeting minutes from December 5, 2019. Pam Pettigrew moved to approve the meeting minutes for December 5, 2019. Lisa Von Bergen seconded the motion. There was no discussion and the motion passed unanimously.

III. Budget-(Informational)

A. 2019-2020 Budget

1. Lori Ruffier Legacy Award- Recipient \$500

This award has been granted to a Flathead Speech Pathologist.

2. D.C. Legislative Summit- Tamra Covington/Sara Novak (Emilie Maule/alternate) -\$5,000 estimate with flight, rooms and per diem.

Tamra is unable to attend D.C. Legislative Summit this year (July 12-15, 2020). The Board discussed sending two individuals to attend the D.C. Legislative Summit with the use of an alternate. Emilie Maule and Sara Novak will potentially attend this year. There is an estimate of \$5,000 total for two participants. The D.C. Legislative Summit budget cost for July 2020 falls under the 2020-2021 budget.

The Board added a motion to the agenda. Karen made a motion to send two MCASE members to the D.C. Legislative Summit for the 2020 summer and here forward. Tamra seconded this motion.

Board members discussed the needs for preparation to attend the D.C. Legislative Summit. Tamra gave her feedback on previous attendance and the requirements of participation. Kirk Miller recommended that collaboration with MASS takes place as they will have representatives at the D.C. Legislative Summit as well. Board members discussed aligning the role with CASE Unit Report language.

The motion passed unanimously.

B. 2020-2021 Budget going forward-

Michelle recommended that the budget changes below be approved at the MCASE Board Delegate Assembly and the presented at the Fall MCASE Conference to membership.

Michelle asked for clarification on the cost of the Evening of Excellence and the coverage of cost for award winners. Kirk Miller discussed that break down of cost for individuals. Board members discussed adding a budget line item to provide lodging at the site of the event for award winners to attend the Evening of Excellence. The projected cost of gifts and awards would be approximately \$1,300.

1. Lori Ruffier Legacy Award – Recipient \$500; Gifts and Awards Projected Line Item \$800
2. D.C. Legislative Summit – Send Two MCASE Representatives (2) \$4,500; Legislative Projected Line Item \$5,000
3. CASE conference – President and President Elect, Nov. 4th-7th. Current National Leadership Budget sufficient at \$5,000 (9/18/2017 Membership Approved)
4. MCASE/MCEC Winter Joint Conference – Cost/Budget Impact to be determined

Michelle discussed having a stronger presence in the winter MCEC conference and a financial contribution to this conference. Michelle stated that a more formal statement through the leadership strand would be her recommendation. Kirk Miller discussed that SAM could help to develop the leadership strand. This addition would be an unknown to the budget and projections will take place this June.

IV. MCASE Goals and Strategic Objectives:

A. Leadership-Promote and Strengthen Special Education Leadership

1.1. – Support active membership through the use of variety of tools (e.g. social media and personal networking):

Discussion took place regarding the discrepancy in MCASE membership compared to CASE. Michelle requested that Board members review the current membership and reach out to individuals who may benefit from being members of CEC, CASE and MCASE. It is recommended that special education/related service preparation programs be recruited for participation.

Board members discussed having a point person for recruitment in each region or overall for MCASE and the budget implications to have this person appointed. A summary of the benefits of membership could be created to send to potential members.

- * MCASE [membership](#) (Informational)
- * [CASE](#) membership 78; MCASE membership 61
- * University and Preparation Programs-
- * Membership Campaign Now (budget time) and Next Fall?
- * Develop or formalize current position – CASE/MCASE membership person?
- * MCASE/MCEC and MCASE/MASS conferences -

1.3. - Increase communication across regional MCASE groups.

Region Reports-

Region I- Pam Pettigrew

Region II –Lisa Von Bergen

Lisa reported that there has been an increased interest in meeting consistently. Dale Lambert will be retiring at the end of this year.

Region III – Tamra Covington

Region IV – Jenny Malloy

Jenny reported the grant proposal that Park County Coop is hoping to develop mental and behavioral health access in rural schools.

Region V – Mary Meehan

1.3 – Highlight regional discussions on SAM website- Michelle

1.3 Promote recognition of outstanding Leaders in your regions

- * Re-write award descriptions on website and in nomination form.
- * Post CASE awards on Website and include them in Awards celebrated in Winter joint MCASE/MCEC ceremony.
- *[CASE](#): Harrie M. Selznick CASE Distinguished Service Award; CASE Outstanding Administrator of Special Education Award; Outstanding Service to CASE Award; CASE Early Career Special Education Administrator Award

B. Professional Learning: MCASE will collaborate with state and local professionals including higher education to anticipate and provide professional learning opportunities that address the complex needs of learners.

2.2 MCASE will invite experts in areas of need such as *leadership, special education programs*, complex needs of learners (social skills training, autism, trauma, etc.) to increase capacity of all educational leaders and providers.

- * Partner with MCEC -Leadership strand MCASE/MCEC joint conference
- * MCEC Conference Wrap Up and Planning meeting- Shelley/Michelle attending
- * Expand this objective to align with advocacy objective of 3.2. “Partner with General Education Initiatives” to include integrated professional learning opportunities in leadership.
- * MCASE/MASS Fall Conference 2020: Helena Delta/Marriott September 21-22nd
- * [CASE Hybrid](#)

C. Advocacy: Promote and strengthen advocacy for sufficient special education funding and for an integrated system to ensure success for "all" students.

3.1 Engage in Political Advocacy -Kirk

- * [LFC Education Subcommittee](#) - studies [HB 657](#) ;LFD Kris Wilkinson; Members: Rep. Bedey, Chair; Sen. Ellis; Rep. Funk; Rep. Grubbs; Rep. Hamlett; Rep. Jones; Sen. McClafferty, Vice Chair; Sen. Salomon
- * LFC Education Subcommittee Next Meeting: **March 18-19, 2020; State Capitol Room 152**
- * Delegate Assembly, Region Representatives
- * [Special Education Legislative Summit 2020](#): Sunday July 12th-Wed. July 15th; Alexandria, Virginia - Tamara Covington/Sara Novak (alternate Emilie Maule)

D. Other Non-agenda items discussed

E. Next Meetings

- * MCASE Board Mtg – Delegate Assembly June 12, 2020
- * MCASE Membership Mtg. – Friday, February 21, 2020
- * MCASE/MASS joint conference September 21-22 and MCASE Board Meeting September 20, 2020; Helena

Meeting adjourned: There being no further business Pam Pettigrew moved to adjourn the meeting at 7:45 PM. Shelley Dempsey seconded the motion.