



**COUNCIL of ADMINISTRATORS for
SPECIAL EDUCATION**

Leadership Advocating Support and Success for ALL Students

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www.sammt.org

MCASE Board Meeting Agenda

Wednesday, April 14, 2021 via video conference

4:30 - 6:00 pm

ZOOM LINK

President: Michelle Halberg

President Elect: Sean Maharg

Past President: Karen Underwood

Secretary: Jenny Malloy

**Region Representatives: Pam Pettigrew (I), Lisa Von Bergen (II), Chelsey Rogers (III),
Jenny Malloy (IV), Mary Meehan (V)**

**CEC/CASE Federal Advocacy and Delegate Assembly Steering Committee: Tamra
Covington**

MCEC Representative: Shelley Dempsey

MCASE/CASE Membership Committee: Emilie Maule

Montana Schools Recruitment Project: Kaitlin Sonderer, Program Director

Present: Michelle Halberg, Tamra Covington, Karen Underwood, Jenny Malloy, Mary Meehan, Lisa Von Bergen, Pam Pettigrew, Chelsey Rogers, Sean Maharg

Other Attendees: Kirk Miller, SAM Executive Director; Gary Wagner, SAM Director of Operations, Membership and Finance, Montana Recruitment Project Kaitlin Sonderer, MCEC Representative Shelley Dempsey

MCASE President Michelle Halberg, Presiding

President Michelle Halberg called the April 14, 2021 Board meeting to order at 4:31 PM via virtual meeting through Zoom.

AGENDA:

1. Introductions

2. Deletions/Additions to Agenda

3. Approval of MCASE Governing Board Meeting Minutes 09/20/2020

Michelle reviewed the meeting minutes from September 20, 2020. Pam moved to approve the meeting minutes of September 20, 2020. Lisa seconded the motion. There was no discussion and the motion passed unanimously.

4. Reports

a. **Montana Schools Recruitment Project and Committee Report - Kaitlin Sonderer, Program Director**

- i. (406) 570-4976; samkms@sammt.org The MSRP page on SAM website: <https://saom.memberclicks.net/mcase-recruitment-project>
- ii. Many jobs are filled during winter time, especially students. Spring openings are more difficult to fill as they are filling earlier than ever.
- iii. Kaitlin has a list of potential school psychologists substitutes who are willing to travel and test.
- iv. Discussion regarding that many candidates are applying from out of the country, but there are issues that arise from this.
- v. There are a lack of graduating candidates.
- vi. Kaitlin is attending several career fairs for recruitment.

b. **SAM Report: Kirk Miller**

- i. Kirk provided a SAM update and a legislative update.
- ii. HB 46 passed the second reading. Moved to third reading on 4/15/2021 (special education funding)
- iii. The Senate Education Committee did not take HB 329 (special education scholarship act) off the table to amend with the graybill.
- iv.
- v. HB 279 (tax credit bill) has been put up for hearing for 4/16/2021.
- vi. HB 630 (ESSER II Funds) passed out of senate finance and claims.
- vii. HB 632 (ESSER III Funds) senate finance claims has been amended to eliminate schools from the 20% hold back.
- viii. CSCT Medical Reimbursement has been resolved. School Districts most likely won't have to forfeit their CSCT programs.
- ix. Michelle was thanked for her inordinate amount of time in calls to action during this legislative session.
- x. Kirk recommends continuing to contact senators.
- xi. SAM LPLP has been approved to launch April 16, 2021 for the 2021-2022
- xii. Reference SAM website for upcoming professional development opportunities

c. **MCASE Budget: Gary Wagner**

- i. Membership has increased. Received the Gold Buster Award
- ii. The MCASE/MCEC conference has the potential to break even. There are about 103 participants.
- iii. Expenditures are down. There are admin fees and the Fall conference. This was low due to virtual delivery.
- iv. OPI Discretionary Grant covered part of the conference cost.
- v. In the event of increased needs, there are some fall back funds.

d. **MCEC Representative: Shelley Dempsey**

- i. Shelley is retiring at the end of this school year. Shelley will be replaced by Mariah Pace as Director and Shelley will encourage her to continue as the MCEC Representative.

e. **CEC/CASE Federal Advocacy: Tamra Covington**

- i. President Biden has released his budget proposal for the upcoming year. He is proposing to fully fund IDEA.
- ii. Unfortunately, there has not been a lot of movement of the bills put forth.

f. **MCASE Membership: Gary Wagner, Emilie Maule**

- i. Membership has increased and an award was received.
- ii. SAM membership drive was kicked off on April 6th. MCASE membership drive was pulled back as there are changes to the structure.
- iii. MCASE = CEC+CASE+SAM
 1. Proposal to changes in membership rate were discussed.

2. Encouraging a full membership rather than basic (approximately 85% are full memberships currently). Encouraging to have university members more involved.
3. Membership descriptions were provided and discussed.

5. Approval of MCASE Membership Constitution description and Proposed Fees

***Full Membership (Includes MCASE, CEC, and CASE) \$360 Coming Soon**

\$380

***MCASE Partial **Basic** Membership (Includes MCASE and CASE) \$243 Coming Soon**

\$325

Associate (Includes MCASE and CEC) \$ 144

Full Student (Includes MCASE, CEC, and CASE)\$ 151 Coming Soon \$293

Retired Life Member (Includes MCASE, CASE, and CEC)\$151 Coming Soon \$240

MCASE Constitution: Proposed Language Changes 9/20/2021

Article III: Membership

ACTIVE/Full MCASE MEMBERSHIP is open to anyone who (a) is a current member of the Council for Exceptional Children (CEC) and (b) Council for Administrators of Special Education (CASE) Division. They currently administer, direct, supervise special education staff, and/or coordinate special education programs, or are administrator of an independent school that provides specialized programs for students with disabilities (e.g. MSDB), or college/university faculty whose major responsibility is the professional preparation of administrators of special education or special education providers, (e.g. Special Ed teachers, SLPs, School Psychologists). Active membership entitles the member to attend all meetings, to vote on all questions presented to the membership, and to hold office.

BASIC MCASE MEMBERSHIP is open to any member who (a) is a current member of the Council for Exceptional Children (CEC) and (b) Council for Administrators of Special Education (CASE) Division. This includes general education administrators without special education supervision endorsement, special education coordinators who currently have responsibility for the coordination of special education programs, implementation and supervision of the delivery of special education programs consistent with State and Federal guidance, or supervises special education.

STUDENT MCASE MEMBERSHIP is open to individuals who are post their Masters program in special education administration programs or the Special Education Supervision Endorsement. Members who have temporary, Class 5, endorsement and who are employed in the role of coordination special education programs, the implementation and supervision of the delivery of special education programs consistent with State and Federal guidance, or supervises special education staff.

University/Retired MCASE Membership shall be available to those who have retired from their role. College and University Faculty who are responsible for the instruction of general education teachers and/or special education staff in designated preparation programs (e.g. Special Ed Teacher, SLPs, OTs, School Psychologists, General Education Administration Programs). Retired life members may enjoy all privileges of Basic Membership, except that of holding elected office and voting on action items before the membership. They may serve on committees.

MCASE is an associate member of SAM and the membership year shall run from July 1 to June 30.

Article IV: Unified Members: MCASE =CEC+CASE+SAM

Dues :The executive committee shall recommend the amount of dues. The amount shall be subject to approval of members at the annual spring business meeting.

MCASE is an associate member of SAM and the membership year shall run from July 1 to June 30.

Although separate membership may be maintained in the Council of Exceptional Children and CASE, only members with Unified membership, MCASE = CEC+CASE+SAM shall be entitled to vote on matters concerning the organization.

Mary moved to approve the changes to the membership description and dues. Pam seconded the motion. There was no discussion and the motion passed unanimously. This will be presented to the MCASE membership for approval.

6. Approval of Constitution Change: MCASE Standing Committees and Chairperson Nominations

- a. Promote and Strengthen Preparation Programs and Professional Development for Administrators, General and Special Education Teachers and Related Service Providers.**
- b. Promote and Strengthen Advocacy for Integrated System that Meets All Students' Needs**
- c. Promote and Strengthen State and Federal Advocacy for Students with Disabilities (Tamra Covington)**
- d. Promote and Strengthen Special Education Leadership: Special Education Cooperatives (Karen Underwood)**
- e. Promote and strengthen MCASE Membership (Emilie Maule)**
- f. Promote Recruitment and Retention of Special Education Positions (MSRP-Kaitlin Sonderer)**

“There shall be at least five (5) regional meetings and at least two (2) committee meetings between the two (2) semi-annual MCASE Governing Board Meetings in order to work on establishing priorities of the committee. The Governing Board shall serve as the nominating committee for establishment of each Committee Chairperson. Calls for nomination will circulate by email at least thirty (30) days prior to the Spring/Fall Membership meeting. Email balloting shall follow/occur during the Spring/Fall Membership meeting and results will be announced at the close of balloting one week later.”

7. Nomination of MCASE President -Elect

- a. There was one nomination - Sara Novak from Region IV.
- b. Karen made a motion to endorse Sara Novak as the nomination for MCASE President-Elect starting her term on July 1, 2021. Tamra seconded the motion. There was no discussion and the motion passed unanimously.

8. Region Reports

- a. Pam Pettigrew (I) -**
- b. Lisa Von Bergen (II) -** People are wanting to collaborate virtually. They are meeting quarterly.
- c. Chelsey Rogers (III) -**
- d. Jenny Malloy (IV) -** Strong involvement with monthly meetings. Continued work with MSU and student prep programs.
- e. Mary Meehan (V) -** There are several members interested in taking over leadership roles in this region. Wendy Hansmann Hamilton is interested in Delegate Assembly for Region V. Tim Berg Polson will be considered for Region V MCASE Region Representative. Sara Cole will be considered for NWMCASE chair.

9. Adjourn/Next Mtg.

There being no further business Tamra moved to adjourn the meeting at 6:22 PM. The motion was seconded by Lisa.