

MCASE BOARD AGENDA FOR SEPTEMBER 16, 2018

Agenda paired with our Strategic Plan



MCASE STRATEGIC PLAN 2016-2020

Core Purpose

Building leadership capacity of educational professionals to ensure success for "all" students.

Core Values

- 1 We believe all children can learn and achieve.*
- 2 We support strategic specialized in-service, pre-service training and professional learning that focuses on the whole child for all stakeholders across the state.*
- 3 We politically advocate for funding, federal/state legislation, policy development, and rule making.*
- 4 We value high quality public education.*
- 5 We promote and endorse professional partnerships for the benefit of student learning/success.*

Big Audacious Goal

MCASE is a driving force in unifying Montana's general and special education to provide high quality, integrated systems of public education, enabling all students to pursue their individualized goals.

Vivid Descriptions

- 1. Politically advocate at the local, state and federal levels to increase sustainable funding for public education enabling students to access the general ed. curriculum and to be career and college ready.*
- 2. MCASE's efforts are reflected in seamless inclusion and support of all students where each student's talents, learning styles, and diversity are celebrated in strength-focused instruction across the state.*
- 3. Create and facilitate recognized models of educational support that are integrated and meet the needs of all students.*
- 4. MCASE supports, promotes and engages in a research-based, continuous improvement system of professional learning for all educators to promote student excellence.*
- 5. Highly qualified personnel are well educated, trained, mentored and working to meet the needs of all students.*

Invitees:

MCASE Board Members:

Karen Underwood
Dave Means
Michelle Halberg/Jenny Malloy
Lisa Von Bergen
Mary Meehan
Shelley Dempsey
Pam Pettigrew
Laurie Smith
Tamra Covington

SAM:

Executive Director, Kirk Miller
Associate Director, Pat Audet

OPI Representatives:

State Special Education Director,
Frank Podobnik
Assistant Director, Dick Trerise

CASE Officers:

Jenifer Cline
Emilie Maule

MCASE Members At-large

Welcome and Introductions:

Karen Underwood

Adjustments to the Agenda

Consent Agenda:

Review of Minutes from June 2018

Guest Report(s):

SAM: Executive Director Kirk Miller

OPI: TBA, if possible

Goals and Strategic Objectives

**1. Leadership: Promote and Strengthen
Special Education Leadership Strategic**

Objectives

- 1.1 Support active membership through the use of a variety of tools; e.g. social media and personal networking.
- 1.2 Collaborate with other affiliates in conference planning.
- 1.3 Increase communication across regional MCASE groups.
 - 1.3.1 Highlight regional discussions on SAM website.
- 1.4 Promote volunteerism to the SAM Mentorship program.
- 1.5 Work with SAM to develop an Associate Membership

Business:

- 1.1a Review SAM website feature, Community Forum
- 1.1b MCASE Budget and Membership Updates
Healthy budget, approaching a time when we can join a managed property portfolio
- 1.2a/3.3.1a
Future Conference Speaker Suggestions
Fall 2018 MASS/MCASE Conference
Fall General Business Meeting
- 1.3 New Leaders Training - Updates if any

2. *Professional Learning: MCASE will collaborate with state and local professionals including higher education to anticipate and provide professional learning opportunities that address the complex needs of learners.*

2.1

Continued support of MCEC – Shelley Dempsey joining our board meetings as a liaison

Strategic Objectives

- 2.1. *MCASE will publicize/distribute information regarding professional development opportunities throughout the state.*
- 2.2. *MCASE will invite experts in areas of need such as social skills training, autism, trauma, etc. to increase capacity of all educational providers.*
- 2.3. *MCASE will seek input from the field on priorities for professional development.*

<p>3. <i>Advocacy: Promote and strengthen advocacy for sufficient special education funding and for an integrated system to ensure success for "all" students.</i></p>	3.1.1a	Region Reports
<i>Strategic Objectives</i>		
3.1 <i>Engage in political advocacy</i>		
3.1.1 <i>Regional and local representation and advocacy</i>	3.1.1b	Discussion of Cooperatives and trends for leaving Cooperatives; impact on cooperatives/districts financially and on student services
3.1.2 <i>Statewide: study group/task force representation, Delegate Assembly, call to action opportunities, and representation during legislative sessions.</i>	3.1.1c	Recruitment review
3.1.3 <i>Nationally: increased representation at National CASE Conference, Washington DC legislative training, and representation during legislative sessions.</i>	3.3.1d	Contracts renewed for Recruit Project
3.2 <i>Partner with General Education Initiatives</i>	3.1.2 a	Delegate Assembly review
321 <i>MTSS</i>	3.1.3	July D.C. trip and federal topics-Tamra Covington
322 <i>Common Core</i>		
323 <i>Graduation Matters</i>		
<i>ESSA implementation</i>		
3.3 <i>Collaborate with agencies, groups and families.</i>	3.3	MCASE has invited Twylla Kirchen to review the new OT program at Rocky Mountain College; flyers will be shared tis meeting and Twylla has an invitation to join us in February
331 <i>Explore partnerships with mental health providers and/or agencies (EG. CSCT, private therapists, residential and day treatment facilities etc.)</i>		
332 <i>Collaborate with hospitals/clinics</i>		

Attachments to follow:

Minutes from June Meeting

Recruitment Budget Forecast and Report

Created on 8-4-16. Strategic Planning Team: Chris Bilant, Dave Means, Karen Underwood, Lisa VonBergen, Chris Rice, Michelle Halberg, Laurie Salo, Dale Lambert, Tamara Covington. Facilitated by Kirk Miller. 9-12-16; ratified on 2-28-2018.

MCASE Executive Board Meeting notes
June 15, 2018

OPI Report from Frank and Dick

- Possible Legislative reboot in funding for \$2,000,000 for co-ops to better address administrative costs.
- Possible Legislative consideration of automatic inflationary increases
- Possible legislative consideration to do a tuition levy for assessments for Co-ops unless they have received Impact Aid or have refunded money.
- How can we recruit more MCASE members and get administrative buy in at the district levels?
- OPI session at MCEL will be top 5 Ways to get in Trouble and How to Avoid Them
- Dept. of Justice is offering a grant on preventing violence and training teachers, OPI will apply for the grant.
- OPI intends to keep New Director Training for the upcoming school year.
- OPI Montana Schools Directory has a list of Special Education Administrators and Co-op Directors to assist us in tracking and communicating with administrators serving as Special Education Directs within their districts.
- Northern Plains Law Conference 2018 will be held in Rapid City, South Dakota on September 24-26, 2018. The preconference topic on Monday will be Facilitated IEPs.

Information from Kirk (SAM)

- Kirk reviewed how to access the SAM website and information for MCASE and other SAM affiliates.
- He described Strategic Governance Training and the hope that it will increase job satisfaction for leaders and ultimately improve student achievement. SAM will take the first 20 schools/districts that apply for training. Required members from each school or district include Board member, Superintendent, building level administrator, Union or teacher representative, and a business official. They will consider MCASE's suggestion to include a Special Education Administrative Representative in the future.
- He encouraged us to remind regional administrators about the Leaders Professional Learning Program (LPLP) and the opportunity to collaborate with colleagues across the state in professional development and school transformation.
- SAM Administrator Institute will be Held July 30-Aug. 1, 2018 in Helena. Social/Emotional/Behavioral, transforming education through Personalized Learning, and Information Privacy are the three tracks being offered at the Institute.

Information from Pat Audet and Kim

- MCASE membership increased by one this year.
- So far, 19 of MCASE members have completed the renewal process through SAM.
- OPI Montana Schools Directory has a list of Special Education Administrators and Co-op Directors to assist us in tracking and communicating with administrators serving as Special Education Directs within their districts.
- Pat will send a list to each MCASE Regional representative which will reflect those who have not yet paid MCASE dues.
- Kim Scofield also showed us how to access the community forum to reply or post topics for discussion.

MCASE Recruitment Project

- Some administrators throughout the state are unaware of the option of joining the Recruitment Project. Kaitlin Sonderer will prepare a letter for SAM to mail after July 1 to all SAM affiliates and past participants. The letter will also be added to Kirk's Friday updates and the July/August SAM newsletter. It will be sent out again after September 1, 2018 as well.
- Schools will also have the option to promote their areas, districts, or schools through statements, photos, and descriptions in an online format. They are considering more outreach through Facebook with links to district websites.
- OPI will increase their contribution this year to \$15,000 toward the Recruitment Project.
- We may need to consider an updated manner of reflecting Montana at conferences and will consider using the extra \$12,000 from OPI to secure a marketer to assist in this process.

MCASE Upcoming Conferences

- Karen is trying to secure Andree Larose and Bea Kaleva to co-present a legal session at the Fall MASS/MCASE Conference in Bozeman.
- Other potential speakers for future events include Susan Craig (Trauma), Jill Kuzma (Executive Functioning), Marilyn Friend (co-teaching with target goals in a collaborative setting)
- Please contact Karen with other suggestions you/your region may have
- We are considering adding a day to Fall MCASE this year with more Special Education Focus.

Other Topics/Considerations

- Consider strengthening our presence at MCEL for 2019. Determine possible topics and speakers by our February meeting.
- Possibly providing a scholarship for Lori Smith as our CEC rep?
- Consider MCASE Regions coinciding with MASS regions rather than CSPD regions?
- Consider inviting OPI to regional meetings.

Montana Schools Recruitment Committee

Report for MCASE

8/22/2018

Our *vision* is to assist school districts and cooperatives to locate special education personnel who are highly qualified in the areas of expertise necessary. Our job is to increase your pool of candidates, so you have choices. This is why the recruitment committee was developed and has been our primary purpose since 2005. Many small districts and cooperatives do not have human resources departments, so we are here to help.

Goals for last year 2017-2018:

- To integrate our new IPAD into our career fair show- **ACCOMPLISHED**
- To learn more about virtual career fairs and to participate in one with the potential candidates we need.
<https://www.careereco.com/Fair/EventDetails?fairId=6d6a54f8-c164-4964-a0d2-a7a2012dd89f> **ACCOMPLISHED**
- Participate in more shows in the Northwest to see if that increases our data base **ACCOMPLISHED**

Goals for this year 2018-2019:

- To continue emphasizing the importance of the HOME GROWN PROGRAM and educating people about the national shortage on teachers and related service providers
- To build a relationship with Rocky Mountain College and their new OT Program
- To begin looking at a professional marketing plan
- To continue strengthening relationships with Montana universities with studies related to special education.

DATA ON OUR RECRUITMENT PROJECT

1. How many schools/coops you are working with *We had 30 districts/cooperatives actively searching for candidates for 2018-19 school year positions and we already have 14 signed up for the 2019-2020 school year.*
2. Number of positions trying to fill *74 positions posted for the 2018-2019 school year*
3. Number of candidates registered with MCASE recruitment
 - a. Sped teacher *34 currently looking for 2018-19, 13 will be looking for 2019-2020*
 - b. School psych *52 for 2018-19; 16 for 2019-2020*
 - c. OT *26 for 2018-19; 21 for 2019-2020*
 - d. PT *5 for 2018-19;*
 - e. SLP *64 for 2018-19; 3 for 2019-2020*
 - f. Directors *9 for 2018-19;*

4. How many events attended *We are attending 17 live events to travel to and we are working on setting up a possible Montana virtual career fair nationwide. This number can and usually does change, as we are either invited to something or something cancels. We check on the budget quarterly and the committee makes these decisions.*

5. How many current districts are registered with you? *22 schools/8 cooperatives registered last year*

6. Is the goal still to have filled enough positions to only have 20 districts/coops registered with you? This number was thrown out just to be our base, as if we got at least this number of schools, we should be financially stable. It is the number we used in our financial formula.

Proposed travel for the 2018-2019 school year:

TRIPS 2018-2019

Event	Location	Dates	Whose Going
MCASE Fall Meeting	Bozeman, MT	Sept. 17 th - 18 th , 2018	Lori Ruffier
University of Mary	Bismarck, ND	Oct. 1 st , 2018	Deb Linn
Minot State University	Minot, ND	Oct. 2 nd , 2018	Deb Linn
Washington State University	Spokane, WA	Oct. 12 th , 2018	Monica Pugh
University of Montana Speech and Psyc. Dept.	Missoula, MT	Oct. 20 th , 2018 and Another date	Kaitlin and Lori
University of Mary	Billings, MT	Nov. 9 th , 2018	Lori
ASHA	Boston, MA	Nov. 14 th - 17 th , 2018	Lori and Kaitlin
MCEC	Helena, MT	Feb. 19 th -22 nd , 2019	Lori Ruffier
NASP	Atlanta, GA	Feb. 26 th –March 1 st , 2019	Students at U of M
Washington Educator Career Fair	Spokane, WA	March 13 th , 2019	Lori
Carroll College	Helena, MT	March 22 nd , 2019	Lori
Washington Educator Career Fair	Tacoma, WA	March 29 th , 2019	Lori
Idaho State University	Pocatello, ID	March 30 th , 2019	Michelle Halberg
Oregon Profess. Career Fair	Portland, OR	April 2 nd , 2019	Lori
Univ. of Northern Colorado	Greeley, Co	April 5 th and 6 th	Lori Ruffier
University of Montana	Missoula, MT	April 9 th , 2019	Ann Morani
MASBO	Great Falls, MT	June 12 th -14 th , 2019	Kaitlin

Financial Information 2017-2018

Revenue **33,350.00**

Expenses **22,975.75**

Reserve **10,374.25**

It was recommended by the committee a few years back that we try to build a nest egg of \$20,000 in case we have a bad year with sign ups or something happened, so we can continue providing the services we have set out too.

FALL MCASE GENERAL MEMBERSHIP MEETING AGENDA:

8:30 – 9:00

SAM Report, Kirk Miller

Recognition of several outstanding members

Recruitment Committee Review

Budget and Membership Update

Rocky Mountain College OT Program

Region Meeting Highlights

9:00

HOT Topics, Frank Podobnik