

MASSP MAEMSP Joint Board Web Meeting DRAFT Minutes

Tuesday, December 1, 2020
10:00 – 11:00 AM



Purpose: Joint meeting with MAEMSP Board and conduct the business of MASSP

Items for Discussion

MASSP President, Justin Helvik and MAEMSP President, Shelley Andres, Presiding

Joint MASSP and MAEMSP Board Agenda

In attendance: Shelley Andres, Craig Crawford, Nicole Trahan, Ted Miller, Kim Ray, Stacy Lemelin, Teresa Sprague, Ben Lambert, Aaron Griffin, Barb Droessler, Mark Goyette, Marlin Lewis, Julie Mickolio, Becky Carlson, Kareen Bangert, Kirk Miller, Kim Scofield, Gary Wagner

1. Introductions – Board members introduced themselves naming position on respective board and school district and position they serve.
2. [2021 Montana Principals Virtual Conference](#) Discussion – *Nikki Trahan – MAEMSP, Justin Helvik – MASSP*

Justin reviewed the planning process for the 2021 Montana Virtual Principals Conference. He stated that they have been able to secure some remarkable keynote speakers for reasonable fees who will speak to the conference theme *You Matter: Giving Grace, Practicing Flexibility, and Building Resiliency during a Pandemic*. Nikki stated that the conference will be held from 7:30 - 11:30 AM on Monday, January 25th and Tuesday, January 26th. The planning committee is encouraging registrants to attend the conference from home or away from their offices. The registration fee is \$250/person. Justin encouraged board members to invite principals and other teachers and administrators who will benefit from the conference.

A letter will go out to all MAEMSP/MASSP members inviting them to attend the conference. MASS members will be encouraged to register the principals in their district.

Kirk reviewed the process for dividing the revenue and expenses for the conference. Profit/loss will be based on the percentage of attendees for each affiliate. Revenue from non-member attendees and business partners will be split evenly between the affiliates.

Marlin Lewis made a motion to follow the process described for dividing the revenue and expenses from the conference; Craig Crawford seconded the motion. The motion passed unanimously.

MASSP Board Agenda

In attendance - Justin Helvik, Jake Haynes, Shawn Hendrickson, KJ Poepping, Dustin Gordon, Sheri Heavrin, Rhiannon Beery, Shelly Weight, Shawnda Zahara-Harris, Kirk Miller, Gary Wagner

3. [MASSP Board Leadership Web Meeting DRAFT Minutes 9-15-20 – Action](#)

Dustin Gordon made a motion to approve the minutes. Shawnda Zahara-Harris seconded the motion. Motion passed unanimously.

4. MASSP Awards – *Shawn Hendrickson, President Elect*

Shawn Hendrickson stated that we need to get people nominated for these awards. Mentioned that all regions need to nominate an individual. Not a lot of input. Shawn sent out an email to Region 1 superintendents to get nominations sent in. Kirk referenced the SAM webpage for deadlines. Shawn wanted the forms to go out to the Teachers through MFPE and Kirk said we can make that happen.

5. MASSP Elections – *Jake Haynes, Past President*

Jake Haynes said he has not received any information on folks wanting to run for positions. Kirk mentioned the SAM Website again and encouraged board members to get involved with this process. No applications have been submitted so far. Potentially a board member should look at moving into one of the VP position.

6. MAEMSP Retirees and Recognition Plans – *KJ Poepping, Vice President*

KJ sent out information in September and heard back from two people. KJ found a former administrator who went back into the classroom and is now seeking retirement again. He asked if there is a potential for recognition. Kirk said we should encourage recognizing members for their service to MASSP. Kirk said a portion of the conference will be showcasing the retirees from the past few years. Example -- Scott Dubbs -- after the conference, Scott retired and we were not able to recognize him. Kim and KJ will be the point of contact for members that we become aware of that should be recognized.

7. [MASSP Financial Report](#) – *Kirk*

Kirk showcased the revenue and expenses. Quick run through of all items and let them know things look good. Big opportunity to generate revenue for MASSP if conference registrations are good.

8. [MASSP Membership Report](#) – *Kirk*

Kirk mentioned the membership is looking great. Things are on track. Stated that we have been in very uncertain times and keeping membership up is great. Approaching the record set last year for SAM membership.

9. Updates from Board Members

a. Executive Board – *Justin, Shawn, KJ, Ted*

Justin is excited for the conference. Would like to get 300 people to attend. A chance to create some money for the organization.

b. State Coordinator – *Paul Furthmyre*

Paul not in attendance.

c. Regions – *Region Directors*

Region 1 - Shawn Hendrickson wants to get information out to region members. Meeting next Wednesday at 10:00am. Largest attended meeting (25) at the last meeting. Wondering if there are other schools leaving early for Christmas break and coming back later after the Holidays. COVID is going through the roof. Wants nominations to come in and new people to get involved.

Region 2 - Dustin Gordon mentioned no new meetings. Small informal meetings and emails between members. Pandemic ideas for all school activities. Meeting next week.

Region 3 - Sheri had to leave

Region 4 - Rhiannon Beery will have their 3rd meeting of the year next week. Offering a scholarship for Principals within their region. Asking for help from other regions to see what their processes were for scholarships.

Region 5 - Shelly Weight has a meeting next week. Sharing COVID implementations that have worked well. Sharing staff motivation. Lots of kids have moved to homeschooling and she is concerned about those issues next year with legislative priorities.

Region 6 - Shawnda Zahara-Harris has not had success with region meetings. Struggling to make virtual work. Discussed pandemic issues and what has been working. Wants to increase attendance.

10. SAM Update on Contemporary Issues – *Kirk*

No report given, Kirk was in an ASE (Association for State Executives - professional association) Meeting.

11. Future Meeting Dates - [Board Meetings 2020-21 & Conferences 2020-21](#) [Web Calendar](#)

Shawn Hendrickson was wondering about videos to kick off the awards portion of the conference. Thought it would be nice to have the nominee give a quick introduction to the award winner. Justin Helvik had thoughts on Board meetings during the conference. Most are saying Monday or Tuesday. Monday at 1:00pm works best. Would like a report from Kirk if he has time. Agreed on Monday at 1:00 for BOD Meeting. Kirk emailed a report to the MASSP Board addressing COVID-19 Implementation and questions that arose at the meeting.

12. What's on Your Mind ..

Dustin Gordon made a motion to adjourn the meeting. Shawn Hendrickson seconded the motion. Motion passed unanimously.

Meeting adjourned at 11:30

Respectfully Submitted,
Gary Wagner
Director of Operations, Finance & Membership