

# MASSP Board of Directors Meeting DRAFT Minutes



Wednesday, April 4, 2018

Fairmont Resort Hotel

10:00am – 12:00pm

In attendance: Joel Graves, Peter Hamilton, Paul Furthmyre, Jacob Haynes, KJ Poepping, Shelly Weight, Justin Helvik, Mike Olson, Kirk Miller, Pat Audet, Kim Scofield, Gary Wagner

Absent: Dan Kimzey

Meeting called to order at 10:08 by President Joel Graves.

## Mega Issue Discussion: [School Safety](#)

1. Changes or Deletions to Agenda
2. Approval of [MASSP Board Meeting Minutes 4-5-17](#)  
**Peter Hamilton made a motion to approve the minutes; Paul Furthmyre seconded.  
Motion passed unanimously.**
3. Old Business
  - a. [MASSP Business Meeting 4-5-18](#)  
The agenda for the business meeting was reviewed. Kirk mentioned that one hour is allotted for the business meeting. Kirk stated that he will give the financial report at the business meeting.
  - b. [MASSP Strategic Plan](#) Update  
Joel referenced the goals of the strategic plan. He mentioned that he is concerned about the professional development goal because many members are not attending the conferences. Kirk stated that SAM LPLP exists because of the many changes in an administrator's job and the fact that professional development is getting to be more difficult to attend. SAM LPLP is personalized professional development. He also described the development of CLNs. Several board members stated that attendance at regional meetings is low, which should be easier for administrators to attend than a three day conference. Kirk suggested forming a committee to update the MASSP strategic plan. He also stated that this could take place during SAM AI or MCEL and that it is usually successful to have the strategic planning committee made up of board members. The planning would probably consist of two four-hour meetings. Peter suggested scheduling this for SAM AI. Kirk stated that the process consists of detailed, facilitated sessions. Paul asked if the process could be started during Delegate Assembly and continued during SAM AI. Kirk stated that he will coordinate with Peter to plan the sessions. The board agreed that they would like to begin the Strategic Planning process at Delegate Assembly.
  - c. Consideration of MASSP Board Leadership Web Meetings ([MASSP Board Leadership Web Meeting Notes 2-12-18](#) example)

Kirk stated that these meetings could be beneficial for regional meeting planning. The board is in favor of continuing the web meetings. Kirk will work with Peter to plan these meetings. Strategic planning and delegate assembly will be on the agenda for the meeting on Wednesday, May 9th at 10:00am. The board agreed that meeting quarterly would be most effective with extra meetings scheduled as necessary.

#### 4. New Business

##### a. Consideration of Revisions to MASSP Principal of the Year program

Joel stated that this award only draws one or two applicants per year as many MASSP members are from small schools that would probably not be nominated without nominating themselves. He suggested that each region nominate a candidate. Mike stated that Region IV nominates a Principal of the Year each year. Pat stated that the NASSP application is very extensive. He suggested the nomination form be included with the letters of recommendation so that only the MT Principal of the Year would be required to complete the extensive application. Peter mentioned that some applications are not completed because outside resources do not complete their part of the application. Pat suggested nominations could be completed like MAEMSP does their NDP award. Mike and Peter ask for nominations in their regions and then send a ballot to members to vote for their region Principal of the Year. Pat will get the MAEMSP NDP award information to the board to help them plan their process. Pat mentioned that MASS nominates a regional Superintendent of the Year who then all vie for MT Superintendent of the Year. This could be an action item on the May 9th web meeting.

##### b. Consideration of [MASSP Proposed Budget 2018-19](#)

Kirk referenced the proposed budget. Paul mentioned that MASSP dues also provide membership to NASSP. A \$10,000 voucher is given back to MASSP because of the joint membership.

**Peter Hamilton made a motion to accept the proposed budget; Paul Furthmyre seconded. The motion passed unanimously.**

Discussion: Paul asked if the NASSP voucher will be used to pay for the SAM AI speaker. Kirk confirmed that Jana Freiler's costs will be paid through a voucher because the voucher was not used for the Montana Principals Conference 2018.

#### 5. President's Report – *Joel Graves*

##### a. [Membership](#)

Pat stated that MASSP membership increased by 10 members this year.

##### b. [Montana Principals Conference 2018](#) Overview

Joel gave the board members 50/50 tickets to sell during the conference reminding them that proceeds go to the SAM Youth Endowment. He asked board members to tell people to plan on keeping their winnings if they win instead of feeling obligated to donate the winnings back.

##### c. [National Principals Conference 2018](#) – July 11-13, 2018 Chicago

##### d. [SAM Administrators Institute 2018](#) – July 30- August 1, 2018 Helena

##### e. Officers confirm the New Region Directors by the end of the school year

Mike stated that Shawn Bleth from Malta will be the next region director. Pat asked directors to provide him with the names of new directors. Delegate Assembly delegates have been established.

6. President Elect Report – *Peter Hamilton*
  - a. Awards
  - b. NASSP Conference Incentive Award Presentation to Kyle Paulson, Belt HS
  - c. MASSP Principals Conference 2019 Planning - Peter asked about 2019 conference planning and if a Sunday - Wednesday in January/February would work. 45 MASSP members registered for the 2018 Montana Principals Conference. The MAEMSP and MASSP Executive Boards will meet after the conference to make a decision. The focus of the 2019 conference will be on mental health issues. Peter asked the board members to discuss conference planning with other MASSP members to help with the decision making. Kirk mentioned that there is so much professional development taking place around the state that it is difficult to find a time without conflicts. Kirk mentioned that regional meetings seem to be the most productive place to promote conferences. It was also mentioned that AA principals do not seem to participate, possibly because they have a larger group of local support.
  
7. Vice President Report – *Jacob Haynes*
  - a. Retirements  
Four retirements are known so far and will be recognized.
  - b. MASC Executive Committee – *Michele Paine*  
Jacob will read a report from Michele at the business meeting.
  
8. Past President’s Report – *Dan Kimzey*  
Dan will be in attendance tomorrow.
  - a. Membership Service Pins  
Pat stated that those in attendance will be given pins and names will be quickly read of those not in attendance and their pins will be mailed.
  - b. Nominating Committee for Vice President  
Justin Helvik is the candidate. A ballot will be sent to the membership on Monday, April 9th and open for two weeks.
  
9. State Coordinator’s Report – *Paul Furthmyre*  
Paul stated that the task of the State Coordinator is to advocate on the state and national levels. He asked for input concerning the election of NASSP President Elect. He needs to submit a list of ideas by May 11th of issues the board members want the candidates to discuss. He asked board members to give him ideas of what they would ask a national president to try to elect someone who will represent Montana well.
  - a. NASSP Region VII - The meeting will be in Hawaii next year.
  - b. NASSP Advocacy Conference 2018 – March 19-22, 2018 Washington DC  
Paul stated that Justin Helvik will be in attendance in 2019 if he is elected as Vice President. Paul would have liked a full day with the MAEMSP advocates before meeting with legislators. He also stated that Title II funding was increased and advocacy on the state level has assisted in this.
  
10. MASSP Advocacy Report – *Paul Furthmyre, MASSP Delegate Assembly Steering Committee Rep*

Paul reminded board members that any MASSP member may submit a resolution by April 27th. Kirk stated that possible resolutions coming forward are concerning the following: school safety, counselors with three years of experience obtaining administrative certificates, sixth grade funded at the high school level, and CTE credits.

11. Regional Director Reports

- Region 1 *Jacob Haynes* – Frenchtown - Jacob reported that a new region director will be chosen at the next meeting.
- Region 2 *Ken Larson* – Conrad - Peter reported for Ken that Region 2 is still doing scholarship for kids and administrators must attend region meetings to qualify. Luke McKinley will be the next director.
- Region 3 *Justin Helvik* – Three Forks - Justing reported that Region 3 holds a meeting every month. Sheri Heavrin from Townsend will be the next region director.
- Region 4 *Mike Olson* – Culbertson- Mike reported that despite the weather, they were able to hold each scheduled meeting. They have 5-6 members in attendance per meeting. They are planning a student scholarship for academia and a future administrator scholarship for a teacher that may want to begin their administration degree.
- Region 5 *Shelly Weight* – Forsyth - Shelly reported that they also hold monthly meetings. When a speaker attends the meeting, there is better attendance. They attempted a combined meeting with Region 6.
- Region 6 *K. J. Poeping* – Shepherd - K.J. reported that they have eight to ten people attend each meeting, of which there have been two. Steve York presented for EdReady.

12. [Executive Director's Report](#) – *Kirk Miller*

Kirk referenced the report on the website stating that many items were discussed during the meeting. He described where members could find the school safety resources that are posted on the SAM website. He also pointed out that there is information on how to manage school walkouts. Mike described how they used the SAM school safety resources at their community forum.

13. Other – From the Board - Shelley asked about region boundaries and why Wibaux and Glendive are in different regions. Kirk displayed the region map and stated that the region boundaries follow the county lines. Region directors discussed participation at meetings; who comes regularly and who does not. Peter brought up the idea of regional directors sharing at other region meetings. Kirk reminded the directors that they can send the agendas and minutes to Kim and she will populate the MASSP Region Information on the website.

14. Adjournment - Meeting was adjourned at 12:10 pm

Respectfully Submitted,  
Kimberly Scofield  
SAM Communications Specialist