



## MASSP Board of Directors Web Meeting DRAFT Minutes

Thursday, April 16, 2020

1:00 – 2:30 PM

[UberConference](#)

In attendance: Jake Haynes, Peter Hamilton, Shawn Hendrickson, Shelley Weight, Shawn Bleth, K.J. Poepping, Dustin Gordon, Sheri Heavrin, Paul Furthmyre, Kirk Miller, Kim Scofield

Not in attendance: Justin Helvik

President Jake Haynes presiding.

President Haynes called the meeting to order at 1:02 PM.

### Agenda

1. Introductions – COVID-19 impact professionally and personally  
President Haynes entertained introductions with each board member expressing what has been happening in their lives professionally during the pandemic and sharing ideas for navigating school closures.  
  
Kirk encouraged board members to schedule region meetings during this time to provide members a time to share ideas.
2. Approval of [MASSP Board Leadership Web Meeting Minutes 1-26-20](#) [Action]  
**Shawn Bleth made a motion to approve the minutes; Dustin Gordon seconded the motion. The motion passed unanimously.**
3. Old Business
  - a. Montana Principals Conference 2020 [Evaluation](#) and [Financial](#) Review – *Jake*  
Jake reviewed the conference evaluation and financial breakdown from the conference, stating that revenue and expenses are divided based on the number of attendees from each affiliate.
  - b. MASSP Vice President Election Results  
K.J. Poepping was elected by the MASSP membership as the 2020-21 MASSP Vice President.
4. New Business
  - a. [MASSP Financial Report FY 18-19 and FY 2019-20 3rd Quarter as of 3-31-2020 with Proposed FY 2020-21 Budget](#) [Action]  
**Shelly Weight made a motion to approve the 2020-21 budget as proposed; Shawn Hendrickson seconded the motion. The motion passed unanimously**
  - b. MASSP Elections ([Rotation Schedule](#))
    - i. MASSP State Coordinator Election – [Ballot](#) to MASSP membership (4-17-20 to 5-1-20)

- ii. Region Director Elections - Officers confirm the New Region Directors by the end of the school year

Dustin asked if it is possible for him to remain on the MASSP Board of Directors as he will be moving into the superintendent position at Fairfield next year. Kirk stated that the only requirement is that he must be a member of MASSP to serve on the MASSP board.

- c. Montana Principal of the Year Process [Discussion] – [POY 2021 Rubric](#), [Option 1](#), [Option 2](#)

Kirk and Kim reviewed the rubric and nomination options. Peter stated that he is concerned that fewer nominations will be submitted if the nomination form is too complicated. Shelly stated that she would like to see the process standardized so all areas of the rubric are addressed in the nominations. Shawn suggested that each region submit a Principal of the Year nomination. Kirk stated that a region could nominate a candidate and if more than one nomination came from a region that would be fine.

**Shelly Weight made a motion to adopt Option1 (without a letter) for each region to submit to nominate a POY candidate; Shawn Hendrickson seconded the motion. The motion passed with one dissenting vote.**

- d. Future Montana Principals Conference location [Discussion]  
Kirk stated that the Montana Principals Conference 2021 is scheduled for January 24-26 in Helena. The board suggested Bozeman as a future conference site. Dustin also suggested researching Great Falls as a future location.
- e. Consideration of Retiree Recognition process [Discussion]  
Kirk stated that SAM has received feedback that retiree recognition needs to be more formal. Some suggested ideas are a presentation to recognize retirees and to invite retirees to the Montana Principals Conference the following year. The Board would like to move forward with these ideas.
- f. Consideration of [NASSP Digital Principal of the Year \(Application – Deadline April 30, 2020\)](#) [Discussion]  
Jake asked board members to consider nominating a principal for this award.
- g. Consideration of Reorganization Meeting and New Board Orientation [Discussion]  
Kirk stated that the SAM Delegate Assembly, Evening of Excellence, and SAM Golf Scramble have been rescheduled for the end of July during the SAM Administrators Institute. He suggested that a new board orientation meeting could be held at this time or a digital meeting could be scheduled for a different time. Sheri stated that she would prefer to have the meeting face to face in July. The board members agreed.

5. President's Report – *Jake Haynes*

- a. [Membership](#)
  - i. Membership Drive 2020-21 launches 4-20-20
- b. [National Principals Conference 2020](#) – July 7-9, 2020 National Harbor, MD  
Kirk stated that SAM will help organize an attendee social during the national conference.
- c. [SAM Administrators Institute 2020](#) – July 27-29, 2020 Helena Delta Hotel by Marriott

Kirk stated that the request for presentations went to the SAM membership last week. He encouraged board members to submit a request. The call is also open for MCEL presentations. SAM is dedicated to offering workshops that are valuable to school-level leaders at these conferences.

d. [SAM LPLP 2020-21](#)

Kirk stated that the SAM Board of Directors has endorsed the program and emphasized the necessity of the program into the future.

6. President Elect Report – *Justin Helvik*

- a. Montana Principals Conference 2021 Planning

7. State Coordinator’s Report – *Paul Furthmyre*

- a. NASSP Region VII

The Region VII meeting will be in Boise in September.

- b. [NASSP Advocacy Conference 2020](#) Discussion – March 23-25, 2020 Washington DC

Paul reported that the conference was canceled but NASSP will be scheduling online training.

8. MASSP Advocacy Report – *Paul Furthmyre, MASSP Delegate Assembly Steering Committee Rep*

Paul reported that the SAM Delegate Assembly is scheduled for July 30th. He also reported that a letter was sent to the Montana Congressional Delegation requesting flexibility for IDEA. Kirk reviewed the letter MASSP endorsed that was sent to Secretary DeVos. Jake asked board members to inform him of the names of the delegates representing each MASSP region at Delegate Assembly. Kirk stated that the deadline to submit delegates is June 1st, which is also the deadline to submit positions and resolutions.

9. Regional Director Reports

Region 1 *Shawn Hendrickson* – St. Ignatius

Region 2 *Dustin Gordon* – Fairfield

Region 3 *Sheri Heavrin* – Broadwater - Townsend

Region 4 *Shawn Bleth* – Malta

Region 5 *Shelly Weight* – Forsyth

Region 6 *K. J. Poepping* – Shepherd

Regional Director Reports were part of the introductions.

10. [Executive Director’s Report](#) – *Kirk Miller*

Kirk referenced the Executive Director Report focusing on the 3rd quarter activities listed in the Strategic Plan Report and the SAM Administrator Vacancy Report that will eventually help with recruitment and retention of Montana administrators and serve as a basis for longitudinal data for SAM to track. He invited board members to review the reports.

Jake stated that the SAM Board of Directors approved Kirk, Gary, and Kim’s contracts. He thanked the SAM office staff for all they do.

11. Other

- a. [2019-20 SAM Conference – Meeting Schedule](#)
- b. [2019-20 SAM Affiliate and Board Meeting Schedule](#)
- c. [2020-21 SAM Conference – Meeting DRAFT Schedule](#)
- d. [2020-21 SAM Affiliate and Board Meeting DRAFT Schedule](#)

12. Adjournment

**Dustin Gordon made a motion to adjourn the meeting; K.J. Poepping seconded the motion. The motion passed unanimously.**

The meeting was adjourned at 2:25 PM.

Respectfully Submitted,  
Kimberly Scofield  
Director of Member Services and Professional Learning

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