MAEMSP New Board Member Orientation Agenda 9-19-19



SAM Office

Items for Consideration

- 1. MAEMSP Constitution and Bylaws
- 2. <u>MAEMSP Offices</u>, Duties and Responsibilities Handbook
- 3. MAEMSP Strategic Plan
- 4. MAEMSP Board of Directors and Governance
- 5. MAEMSP Financial Statement and Budget
- 6. MAEMSP Membership
 - <u>Process</u>
 - <u>Benefits</u>
 - <u>Recruitment</u>

7. MAEMSP Regional Information

- Regional Meetings
- Agendas and Minutes of Meetings to be posted on the MAEMSP Website
- MAEMSP Community Forums
- 8. SAM Delegate Assembly
- 9. SAM Information
 - <u>Constitution</u> and <u>Bylaws</u>
 - <u>SAM Policy Manual</u>
 - <u>Strategic Plan</u> and <u>Report</u>
 - Board of Directors
 - <u>SAM Investment/Finance Committee</u> (p. 40-47)
 - <u>SAM Financial Statement</u>
 - <u>SAM Business Partners</u> and <u>Sponsorship by Levels</u>
 - <u>SAM Leaders Professional Learning Program</u>
- 10. MAEMSP and SAM Board Meeting Schedule and Conference Schedule
- 11. SAM Travel Allowance Policy (p. 21) and SAM 2018 Travel Expense Form Template