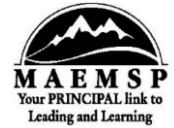


MAEMSP/MASSP Joint Board Web Meeting DRAFT Minutes

Tuesday, December 1, 2020

10:00 AM – 11:00 AM



Purpose: Joint meeting with MASSP Board and conduct the business of MAEMSP

In attendance: Shelley Andres, Craig Crawford, Nicole Trahan, Ted Miller, Kim Ray, Stacy Lemelin, Teresa Sprague, Ben Lambert, Aaron Griffin, Barb Droessler, Mark Goyette, Marlin Lewis, Julie Mickolio, Becky Carlson, Kareen Bangert, Justin Helvik, Jake Haynes, Shawn Hendrickson, KJ Poepping, Dustin Gordon, Sheri Heavrin, Rhiannon Beery, Shelly Weight, Shawnda Zahara-Harris, Kirk Miller, Gary Wagner, Kim Scofield

Items for Discussion

MAEMSP President, Shelley Andres and MASSP President, Justin Helvik, Presiding

Joint MAEMSP and MASSP Board Agenda

1. Introductions – Board members introduced themselves naming position on respective board and school district and position they serve.
2. [2021 Montana Principals Virtual Conference](#) Discussion – *Nikki Trahan – MAEMSP, Justin Helvik – MASSP*

Justin reviewed the planning process for the 2021 Montana Virtual Principals Conference. He stated that they have been able to secure some remarkable keynote speakers for reasonable fees who will speak to the conference theme *You Matter: Giving Grace, Practicing Flexibility, and Building Resiliency during a Pandemic*. Nikki stated that the conference will be held from 7:30 - 11:30 AM on Monday, January 25th and Tuesday, January 26th. The planning committee is encouraging registrants to attend the conference from home or away from their offices. The registration fee is \$250/person. Justin encouraged board members to invite principals and other teachers and administrators who will benefit from the conference.

A letter will go out to all MAEMSP/MASSP members inviting them to attend the conference. MASS members will be encouraged to register the principals in their district.

Kirk reviewed the process for dividing the revenue and expenses for the conference. Profit/loss will be based on the percentage of attendees for each affiliate. Revenue from non-member attendees and business partners will be split evenly between the affiliates.

Marlin Lewis made a motion to follow the process described for dividing the revenue and expenses from the conference; Craig Crawford seconded the motion. The motion passed unanimously.

MAEMSP Board Agenda

In attendance: Shelley Andres, Craig Crawford, Nicole Trahan, Ted Miller, Kim Ray, Stacy Lemelin, Teresa Sprague, Ben Lambert, Aaron Griffin, Barb Droessler, Mark Goyette, Marlin Lewis, Julie Mickolio, Becky Carlson, Kareen Bangert, Kirk Miller, Kim Scofield

3. [MAEMSP Board Leadership Web Meeting DRAFT Minutes 9-29-20 – Action](#)

Shelley stated that the Western MAEMSP meeting was held virtually instead of in person at Ninepipes. Kim will update the minutes to reflect the change.

Nikki Trahan made a motion to approve the minutes as amended; Craig Crawford seconded the motion. The motion passed unanimously.

4. MAEMSP Board Member Appointment and Welcome to the Board – *Shelley*

Shelley introduced Kareen Bangert and thanked her for joining the board.

5. MAEMSP Awards – *Craig Crawford, Past President*

Craig reviewed the awards and asked board members to encourage members to nominate individuals for the awards. Craig will put something out on the MAEMSP Community Forum. Shelley will post the awards open for nominations on Facebook. Stacey suggested that region directors send a request for nominations to their region members. Craig also encouraged board members to nominate themselves as self-nominations are welcome.

6. MAEMSP Elections – *Ted Miller, Vice President*

Ted reviewed the offices that are open for nominations stating that the deadline is January 11th. It was suggested that region directors send information to their region members about elections. MAEMSP Vice President, Northeast Director, and Western Director are open. Mark Goyette and Aaron Griffin are welcome to run for those positions again.

7. MAEMSP Retirees and Recognition Plans – *Craig Crawford, Past President*

Craig asked for region directors to ask region members to help create a list of names of members who have retired over the past two years so they can be recognized at the conference. The SAM office will help with compiling this list.

8. [MAEMSP Financial Report](#) – *Kirk*

Shelley reviewed the financial report and asked region directors to reach out to potential members.

9. [MAEMSP Membership Report](#) – *Kirk*

Shelley reviewed the shared 202-21 Regional Membership lists to assist in reaching out to potential members. Retired principals may be interested in a retired membership.

10. Updates from Board Members

a. Executive Board – *Shelley, Craig, Nikki, Ted*

Shelley reported that the SAM Executive Board recently presented a follow-up session of the session they presented during MCEL since it was one of the most well attended sessions at the conference. She stated that it is a testament to the fact that a virtual conference can be relevant and beneficial. She urged board members to encourage principals they know to register to attend the Montana Virtual Principals Conference.

b. State Representative – *Kim*

Kim reported that the NAESP Conference is scheduled for July 8-10 in Chicago. Montana is hosting the social. Kim will work with the hotel to arrange a location for the social. She stated that Matt Lewis is the new Zone VII Director.

c. Federal Relations/Advocacy – *Stacy*

Stacy reported that she will be attending an advocacy meeting on December 7th. She will have a full report in January.

d. Regions – *Region Directors*

Eastern: Ben reported that a meeting was held recently. He shared a document with region members to add information to share with others. He stated that most of the discussion was about remote learning and staff mental health.

Northeastern: Mark reported that a meeting is scheduled for December 2nd. He will share the minutes with Kim to be posted on the SAM website.

North Central: Theresa reported that a meeting was held in October and discussed remote and onsite learning and the different plans in place for each district.

Southwest: No report

Western: Aaron reported that a meeting was held in October. Another meeting will be held in the spring.

e. SAM Representatives – *Marlin, Barbara*

Marlin encouraged board members to register to participate in the SAM Legislative Network 2021 and the role that SAM played in the allocation of the last COVID relief funds.

f. Middle School, OPI, Retiree Representatives – *Becky, Kareen*

Shelley and Becky are going to connect soon to discuss her role on the board. Kareen stated that she is sure that retired members would like an invitation to region meetings.

11. SAM Update on Contemporary Issues – *Kirk*

Kim stated that Kirk will provide a full report at the next board meeting. Kim invited board members to review the COVID-19 Information for Schools resources on the SAM website. She pointed out that Kirk is serving on the Governor's Montana COVID-19 Vaccination Plan Coordination Team and the [COVID-19 Vaccination Plan](#) from the November 19th meeting. Kim also encouraged members to register for the SAM Legislative Network 2021 and stated that a training will be scheduled for the end of December.

12. Future Meeting Dates - [Board Meetings 2020-21 & Conferences 2020-21](#) [Web Calendar](#)

The next meeting is tentatively scheduled for 2:00 on January 24th.

13. What's on Your Mind ...

Ben stated that Andy Jacks will be presenting at an ACE conference. He will share the information on the MAEMSP Community Forum.

The meeting was adjourned at 11:20 AM.

Respectfully Submitted,
Kimberly Scofield
Director of Member Services and Professional Learning

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