



MAEMSP Board Reorganization Meeting DRAFT Minutes

Monday, April 26, 2021

10:00 AM – 2:00 PM

SAM Office and/or Join [SAM Zoom](#)

Attendance:

In-Person: Shelley Andres, Craig Crawford, Kim Ray, Barb Droessler, Kareen Bangert, Jessica Shourd, Kirk Miller, Gary Wagner, Kim Scofield

Virtual: Nicole Trahan, Ted Miller, Stacy Lemelin, Teresa Sprague, Ben Lambert, Mark Goyette, Marlin Lewis, Becky Carlson, Aaron Griffin, Julie Hornby

Not in attendance: Julie Mickolio

President Andres called the meeting to order at 10:00 AM.

Agenda – MAEMSP President, Shelley Andres, Presiding

1. Introductions

President Andres entertained introductions. Both current and incoming board members introduced themselves.

2. Additions/Deletions to Agenda

None noted.

Mega Issue Discussion: Strategies/Advice for Preparing for Next School Year (include plans for using ESSER II and III funds for your school/district) – be prepared to share during Introductions

- Nikki: Billings is hiring interventionists and implementing a summer school program.
- Stacey: NAESP advocacy is asking for feedback from building principals about how they think federal funds should be spent. Stacey encouraged board members to share their ideas with their district administrators.
- Ben: Huntley Project is implementing a summer school as well as using federal funds for some general fund items
- Shelley asked how principals were choosing students for summer school. Stacy shared that Billings set criteria for choosing students to participate in summer school at each grade level. The most intensive students are eligible first. The criteria is data based to begin with followed by teacher recommendation. Ben's district is using data - bottom 10%/grade level will attend summer school. Barb stated that teachers are creating classes that they would like to teach (1 - 1 ½ hours each). Classes are open to all students in the district and will run June and August - 4 days per week from 8:00 to 2:00. Snacks are being offered. Each class costs \$10 but scholarships are available. Some students are encouraged to attend specific classes. Each class can support 14 - 15 students and 400 spots are currently filled. Staff students are also allowed to attend if space is available. The district plans to continue with this model for three years and continue if the program is sustainable.
- Kim: Summer school is optional in Great Falls. Loy Elementary may be offering summer school in August. They have started an after school program that lasts 1 hour. No transportation is offered but parents have been supportive.
- Jessica: Stevensville is planning for summer school three weeks after school ends and three weeks before school starts in the fall. The district purchased the Reading Mastery curriculum with ESSER funds. Selection of students is data based and by teacher recommendation. The district also has a social emotional curriculum (Second Step, MBI, and possibly Zones of Regulation) and will be using a math curriculum also. Summer school is offered Tuesday - Thursday from 9:00-1:00. A sports camp is also

scheduled in the afternoon. Groups will be 5 or fewer for elementary students; middle school will have larger groups and the high school is doing credit recovery.

- Craig: Helena is hiring instructional coaches and holding summer school K-12. Discussions have been around spending ESSER funds. Students will be chosen using data and through teacher recommendations.
- Social Emotional Ideas:
 - Julie: Strong Kids, Mind Up (15 lessons on mindfulness), Tough Kids
 - Kirk: SAM LPLP SEL CLN: Holly Mook at the OPI is an excellent resource. Many companies are reaching out to schools. He encouraged board members to use evidence based programs.
- Aaron: In Frenchtown, counselors will be reaching out to families two weeks after school ends and two weeks before school starts, especially to those students who did not do well during online learning and also to Tier III students. Frenchtown will not offer online learning next year.
- Shelley: Bonner is still in the process of making the decision about online learning next year. About half of their students are still online (45 students). Approximately 15 students have not connected at all. She worries about students not showing up online, but also the high needs students. Shelley and Ben both asked the group for ideas for how to connect with these students. Especially those high needs students who do not connect.
- Ted: Columbia Falls will offer online next year, possibly through Edgenuity.
- Kim: Great Falls will not offer online learning next year. Edgenuity in addition to the district curriculum was used this year.
- Jessica: Stevensville is creating strict criteria for students who will be offered online learning. Attendance contracts will also be required. A teacher designated for online teaching may be necessary for K-5.
- Craig: Helena is planning online. The district is requiring all teachers to teach from their classroom, even online, to ensure accountability. One of his concerns for high needs students who do not connect to online learning and do not show up in person. Another concern is current legislation allowing concealed carry of firearms on campuses.
- Kareen: A webinar is scheduled for this week with Canadian educators to discuss the long term effects of students not connecting: All-of-Canada Summit of the Worldwide Commission to Educate All Kids (Post-Pandemic) - From Strategy to Action: Finding and Reintegrating Canada's "Third Bucket Kids". She will pass on any information she learns with the board.
- Barb stated that she is concerned that districts will lose students. Kirk stated that district boundaries are still applicable. HB 246 provided language for districts to offer instruction to students outside of their district. This does not include out of state students. Students need to be near a district to participate.
- Shelley: It has always been a struggle to hire and retain paras and substitute teachers. This has become an even bigger issue now. Increasing the daily pay hasn't always helped, depending on the demographics of the school. College students have also been recruited to sub. Nikki stated that teachers have needed to sub for other teachers. Stacy stated that part of the sub shortage is also due to the fact that there is a shortage of aspiring administrators and people trying to get hired by a district. Aaron stated that retired teachers are no longer subbing which has caused a shortage. He has also found it difficult to find volunteers for track meets and transportation staff. Frenchtown gives subs a bonus after working for ten days. Permanent subs can also be hired. Filling classified positions is also difficult.
- Board members are worried about retention of teachers and classified staff. Great Falls offered a bonus to paras. Bonner also gave a bonus in December.
- Kirk stated that much of the topics discussed this morning qualify as appropriate allocation of ESSER funds. He encouraged members to document expenditures. This documentation will also be beneficial to provide to community members to justify the budgetary needs when the funds are not available.

3. Review of Minutes – [MAEMSP Board Leadership Web Meeting DRAFT Minutes 3-2-21](#)

Marlin Lewis made a motion to approve the minutes; Craig Crawford seconded the motion. The motion passed unanimously.

4. Old Business

1. Consideration of [MAEMSP Proposed Budget 2021-22](#) – Action

Kirk stated that the 2020-21 budget is likely to be under expended. He reviewed the proposed budget for 2021-22.

Barb Droessler made a motion to approve the budget; Kim Ray seconded the motion. The motion passed unanimously.

2. Appointment of MAEMSP Delegate Assembly Steering Committee Representative ([Duties](#)) ([Current](#)) – Action

Shelley has recommended that Matt Lewis continue serving as the MAEMSP representative to the SAM Delegate Assembly. The SAM Board will take action on this recommendation on June 10th.

Barb Droessler made a motion to approve the appointment; Nikki Trahan seconded the motion. The motion passed unanimously.

3. Appointment of MAEMSP Board members ([MAEMSP Board Election Rotation Schedule](#)) ([2021-22 MAEMSP Board Roster](#)) – Discussion

Kirk reviewed the rotation schedule stating that a North East Director and an OPI Representative will need to be appointed for the 2021-22 year. He recommended that an OPI Representative should be appointed later when the right person is identified. Mark stated that nobody in the North East region has indicated interest in serving in the position. He will send a list of possible directors to Shelley and to Nikki who will personally contact potential candidates.

4. Montana Principals Conference 2022 (January 23-25 Bozeman Gran Tree) – Discussion

Shelley reported that the conference is being planned for an in person event with an online platform also being offered. She stated that having the sessions recorded is important to board members. Nikki suggested that those who have ideas for speakers should contact Ted. Ted shared the board suggestions that Social Emotional and Self-Care are ideas for topics as well as suggestions from the 2021 conference evaluations with Shawn Hendrickson (MASSP). Region directors will ask their region members for topic suggestions and send them to Ted. Kirk stated that the list of region members can be found on the MAEMSP Board Meetings webpage. Shelley stated that Gary is great at negotiating contracts with potential speakers. Kirk stated that the option of having a speaker present virtually to an on-site audience has been offered to keynote speakers for the SAM Administrators Institute. Nikki would like to see a blend of in-person and virtual speakers. Ted will discuss the idea of offering both in-person and virtual options for speakers and attendees with Shawn. Ted also asked for input for other activities to be included at the conference. Shelley stated that social activities (having a band, offering games) are important. Gary stated that the conference site may have guidelines for the number of people who can attend in person. The conference site is also smaller than the sites used in the past.

5. [NAESP Pre-K-8 Principals Conference](#) (July 8-10 Chicago) – Discussion

Kim Ray reported that NAESP has recommended that attendees register for the conference but wait to purchase flights until May. Kim reported that she is currently planning the Zone 7 social.

6. SAM Business Partnerships [Level/Benefits](#) Changes ([SAM Business Partners](#)) – Discussion

Kirk explained the change to the SAM Business Partnerships Level/Benefits that includes the addition of the opportunity for \$7500+ SAM Business Partners to present at Regional Affiliate meetings (with regional president/director approval). He emphasized that which speakers present at regional meetings is at the discretion of the regional directors. He also encouraged region directors to encourage businesses who are not SAM business partners to contact the SAM office about becoming a partner.

7. [MAEMSP Membership Report](#) - Discussion

Kirk reported that MAEMSP and SAM are both experiencing record membership. He attributes this to the MAEMSP board members who have personally contacted potential members. Gary asked board members to communicate with potential members that NAESP membership is attained through a membership with MAEMSP. He reported that the membership drive has begun for 2021-22.

5. New Business

- . 2021-22 Professional Development – [SAM LPLP](#), [SAM AI](#), [MCEL](#) – Discussion

Kirk reported that registration for SAM LPLP 2021-22 has just launched. He encouraged region directors to describe the program to their region members. Shelley encouraged new and experienced administrators to participate. She described the great experience she had when she participated. Kirk reported that the SAM Administrators Institute is scheduled for July 26-27 and we will be offering a blended delivery model. The theme is Reimagining the Future with Strategies of Hope Moving Forward with focus zones in Accelerating Learning, Social Emotional and Mental Health, and Infrastructure Needs. SAM AI will launch SAM's 50th Anniversary celebration.

Kirk reported that MCEL is currently being planned using a blended delivery model in Helena. He stated that SAM works to help plan an agenda that meets the needs of principals as well as other administrators.

Kirk reported that the SAM Evening of Excellence, SAM Delegate Assembly, and the SAM Board Meeting are scheduled for June 10 -11. A blended delivery model will be offered.

2. [2021-22 SAM and Affiliate Board Meeting DRAFT Schedule](#) – Discussion

The draft schedule was reviewed.

3. [2021-22 SAM Conference - Meeting DRAFT Schedule](#) – Discussion

The draft schedule was reviewed.

6. Updates from Board Members

1. Executive Board – *Shelley, Craig, Nikki, Ted*

Craig stated that it has been a pleasure to serve on the board. Shelley thanked him for his service to MAEMSP and the Board.

Nikki reported that a member of North East MAEMSP has reached out for information about being appointed as the director of that region. She will keep the board informed.

Ted provided a conference report earlier in the meeting.

2. State Representative – *Kim*

Kim provided a NAESP Pre-K-8 Principals Conference report earlier in the meeting.

3. Federal Relations/Advocacy – *Stacy*

[Federal Issues](#) Update

Stacy reported that the discussion at the last meeting was about Covid and funding related. She encouraged members to continue to review the Federal Issues Update webpage on the SAM website as it is always current with what is reported to her at the national level.

4. Regions – *Region Directors*

North Central: Theresa reported that the region had a recent meeting. Much of the discussion was around reopening in the fall, closing the achievement gap, summer school plans, after school intervention programs, and supporting teachers.

Eastern: Ben reported that remote learning was discussed at the last meeting as well as retention of students. Nikki added that she would like to see the retention research paralleled with the ramifications of a student going into the next grade severely behind academically and how to help teachers navigate a classroom with students at vastly different levels. Barb added that Dr. Downey from MSU may be a good resource for retention. Shelley asked what long term effects retaining students will have when older students are in high school. Becky mentioned that she has been researching how to support juniors and seniors and offer a fifth year of high school to students who do not age out. Nikki stated that homeschooled kindergarten students have been screened and almost all of them are under prepared for 1st grade. Ben stated that a school's intervention systems will be tested to meet the

challenge. Mike Mattows (Tier 1/Tier II Interventions - Solution Tree) is speaking at the Billings Summer Institute.

North East: Mark reported that the discussion at the last meeting included four-day school week with Fridays set aside for intervention and professional learning. They also discussed schools reopening this spring.

Western: No report

South West: No report

5. SAM Representatives – *Barbara, Marlin*

Barb reported that contracts for Kirk, Gary, and Kim were renewed at the last SAM Board meeting. SAM Youth Endowment gifts were also approved.

6. Middle School, OPI (vacant), Retiree Representatives – *Becky, Kareen*

Becky reported that she plans to contact middle school principals and provide NAESP Conference information, information on current hot topics - vaping, and supporting the social emotional health of students, as well as MAEMSP Board information.

Kareen shared “The Principals Guide to Early Learning and Early Grades”.

7. [Executive Director’s Report](#) – *Kirk*

Kirk invited board members to review the document that includes links to everything SAM is currently working on. The report is focused around SAM three goals: Leadership Involved in Decisions that Impact Education, Advocacy, and Professional Learning and Services. He focused on the following resources:

1. [COVID-19 Information for Schools](#)

Kirk reported that the webpage is being updated almost daily. Most currently on 4/26/21 **U.S. Department of Education Releases Interim Final Rule on American Rescue Plan (ARP) Funding.** As a requirement for receiving the remaining American Rescue Plan (ARP) funds, the U.S. Department of Education will be requiring local education agencies to develop and submit to state education agencies a plan for the use of the ARP dollars as well as how they will ensure a safe return to school learning environment for students and staff. AASA has a full summary of the details on the Interim Rule [here](#). SAM is working with OPI to determine the reporting requirements for Montana schools.

4/20/21 USDA Extends School Meal Flexibilities to June 2022. On April 20, 2021, the U.S. Department of Agriculture (USDA) issued a broad set of flexibilities to promote safety and social distancing in the federal school meal programs as local education agencies continue to transition to in-person learning during the 2021-22 school year. Details on USDA's announcement are available [here](#). You can also read the full AASA press release by clicking [here](#).

And on 4/7/21 [Montana ESSER I, ESSER II, ESSER III Estimated Federal Stimulus Allocations by District 4-7-21](#) (from the OPI website) is the best current estimate of funding intended for schools as the legislature continues their work on the appropriation of federal ESSER II ([HB 630](#)) and ESSER III ([HB 632](#)) federal funds. Kirk added that HB 630 passed second reading in the Senate earlier today.

2. [2021 Legislative Session](#)

Kirk reported that several calls to action have been launched during the session. He stated that a podcast accompanies each weekly legislative update. He stated that both the House and Senate plan to adjourn on Thursday, April 29th. This would allow for the legislature to reconvene for ten days in the future. If HB 630 and HB 632 are not passed before adjournment, the funding from ESSER I, II, and III will not be available to our school districts. Kirk thanked each SAM member who has dedicated their time to reach out to legislators when necessary. Shelley thanked Kirk for providing necessary talking points for SAM members to use when responding to a call to action. Kirk stated that seven of eight calls to action have been successful.

Kirk reported that SAM has been working on the recruitment and retention of quality educators issue with the OCHE committee.

8. MAEMSP Board Reorganization

1. Recognition of outgoing Board members – *Craig Crawford, Mark Goyette, Aaron Griffin*

Shelley thanked outgoing board members for their service to MAEMSP and the Board.

2. Seating new Board members – *Julie Hornby, Jessica Shourd, NE Director*

3. Recognition of outgoing President

Craig thanked Shelley for her leadership. Shelley stated that it has been an honor to serve. She attributes her service to MAEMSP as one of the reasons she is still in the profession.

4. Seating of the new President

9. Future Meeting Dates

· MAEMSP Board Leadership Web Meeting 9-28-21 9:00 - 10:00 am

· [SAM 2020-21 Schedule of Conferences and Board Meetings](#) and [SAM Web Calendar](#)

· [2021-22 SAM Conference - Meeting DRAFT Schedule](#) and [2021-22 SAM and Affiliate Board Meeting DRAFT Schedule](#)

A one hour new board member orientation will be planned for new board members and officers in the near future.

10. Adjournment

Julie Hornby made a motion to adjourn the meeting; Jessica Shourd seconded the motion.

The meeting was adjourned at 1:55 PM.

Respectfully Submitted,
Kimberly Scofield

Director of Professional Learning and Member Services