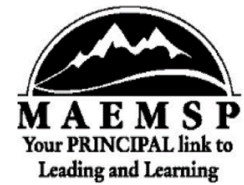


MAEMSP Board Meeting DRAFT Minutes

Sunday, January 23, 2022

8:00 AM – 10:00 AM

2022 Montana Principals Conference Bozeman GranTree Inn and [SAM Zoom 1](#)



Items for Discussion

MAEMSP President, Nicole Trahan, Presiding

Presidents Trahan and Hendrickson called the meeting to order at 8:02 AM.

In attendance: Nicole Trahan, Jessica Shourd, Kareen Bangert, Kim Ray, Stacey Lemelin, Barb Droessler, Marlin Lewis, Shelley Andres, Ted Miller, Julie Hornby, Ben Lambert, Kirk Miller, Kim Scofield, Marcus Meyer

Not in attendance: Julie Mickolio, Teresa Sprague

1. Introductions – Welcome Board members

Board members introduced themselves.

2. [Joint MASSP MAEMSP Board Web Meeting DRAFT Minutes 11-30-21 \[Action\]](#)

Stacy Lemelin made a motion to approve the minutes; Marlin Lewis seconded the motion. The motion passed unanimously.

3. Joint MASSP MAEMSP Topics of Discussion – *Shawn and Nicole*

- a. [2022 Montana Principals Conference MPC 22 Schedule at a Glance](#) – *Shawn and Ted*

Shawn reviewed the conference schedule.

Description of Boom Session - Attendees will break into role-a-like groups: Elementary, Middle School, and High School. Attendees will enter the room and suggest topics. The facilitator will add the topics to the shared google document.

Description of Roundtable Discussions - Attendees will break into size-a-like groups. Prompts will be shared on a google document with each facilitator. Suggested prompts: creative solutions to sub shortage, recruitment and retention of teachers, working with families on attendance issues, how to celebrate and recognize students. One facilitator will lead the discussion and one facilitator will take notes.

- [2022 MT Principals Conference Attendance-Income Breakdown Estimate 1-20-22](#)

Nikki reviewed the estimated conference attendance - income breakdown. Kirk asked the board members about the COVID protocols they would like to implement at the conference. It was decided that the board will recommend that those with health-related issues should wear a mask. Each session will open with a statement of the CDC and board recommendations. This message will be added to the script.

- [MAEMSP-MASSP Volunteer Host Schedule - 2022 Conference](#)

Kirk reviewed the schedule.

- [Host Instructions for Board Members MPC 2022 Sample](#)

Kirk reviewed the host instructions. A printed version will be on the table in each breakout room. A digital version will be on each host computer

- Games (50-50, Heads and Tails)

Kirk reviewed the games. Board members will sell 50-50 tickets during the conference for \$1/ticket. Heads and Tails beads will be sold by board members for \$1/string during the Monday Social and during the Banquet. Shelley will lead the Heads and Tails game.

- Drawings (Region prizes, Exhibitor Bingo, Exhibitor prizes)

Region prizes will be given away during the closing on Tuesday while gifts from the “basket of joy” will be given throughout the conference. Karen suggested discussing these gifts at the board meetings prior to the conference in the future.

- Social Events (Sunday - Live Trivia with Social and El Wencho Band to follow. Monday - Cornhole Tournament with social prior to Banquet followed by The Max Band)

- b. [MASSP Business Meeting 1-24-22](#) – *Shawn*

Kirk encouraged board members to report meaningful information about board activities during their reports at the business meeting. Kirk stated that the representative from OCHE will speak for a few minutes to all conference attendees prior to the business meetings so that item will be removed from the MASSP Business Meeting agenda.

- c. [MAEMSP Business Meeting 1-24-22](#) – *Nicole*

Nikki reported that the MAEMSP agenda includes a recommended change to the constitution.

4. MAEMSP Information and Topics of Discussion – *Nicole*

- a. MAEMSP Awards Report – *Shelley*

It was recommended that calendar invites go to board members one month prior to the award deadline. It was also suggested that past award winners are contacted to consider recommending candidates. Nikki suggested that a letter describing the awards is sent to superintendents asking them to communicate available awards to their staff. Karen suggested that the letter be sent to curriculum directors, assistant superintendents, etc. Barb suggested launching a social media campaign leading up to the award deadlines highlighting past winners. Nikki suggested sending award information to Parent-Teacher Organizations.

- b. MAEMSP Retirees and Recognition Update – *Shelley/Karen*

Karen stated that she would like to help keep retirees connected and suggested that region directors invite retired members to region meetings. Kirk suggested that Karen and Shelley implement these ideas. Nikki suggested giving a free conference registration to a retired member. Barb suggested launching a social media campaign featuring retired members. Nikki stated that since the goal is to increase membership, it may be beneficial to provide a complimentary membership fee to a retired member instead of a free conference registration.

c. [MAEMSP Board Elections and Appointments](#) – *Julie*

Julie reported that applications have been submitted for MAEMSP Vice President, State Representative, Federal Relations Coordinator, and North Central Director. Candidates will give a brief speech during the MAEMSP Business Meeting. Ballots will go out on January 26th and close on February 9th

d. NAESP National Leaders Conference 2022, Feb 27 – Mar 2 in Washington DC Report - *Stacy*

e. NAESP Pre K-8 Principals Conference 2022, July 15-17 in Louisville Report - *Nicole*

Nikki encouraged board members to attend the conference in July.

f. [NAESP Dues 2022-23 Increase](#) Discussion - *Kirk*

Kirk reported that NAESP will be increasing dues by approximately \$20 for each membership type. He stated that the SAM Board of Directors will be discussing the SAM membership dues structure.

g. [MAEMSP Regional Information](#) webpage and [MAEMSP Board of Director Meetings](#) webpage

h. [MAEMSP Financial Report](#)

i. [MAEMSP Membership Report](#) [2021-22 MAEMSP Regional Membership](#)

Kirk reviewed the report and asked that region directors to contact members who have not yet renewed their membership.

5. Updates from Board Members

a. Executive Board – *Nicole, Shelley, Ted, Julie*

Nikki reported that an amendment to the MAEMSP constitution will be voted on at the business meeting.

b. State Representative – *Kim*

Kim encouraged members to attend the national conference in July.

c. Federal Relations/Advocacy – [NAESP National Leaders Conference 2022](#) – Feb 27-Mar 2 Washington DC – *Stacy*

Report will be given at the business meeting.

d. Regions – *Region Directors*

Ben reported that a meeting was held in November. He would like to meet in person but it is a struggle as the region is extremely large.

Region directors stated that they are finding meeting participation difficult. Members have Zoom fatigue.

Region director reports will be given at the business meeting.

e. SAM Representatives – *Marlin, Barbara*

Report will be given at the business meeting.

f. Middle School, OPI, Retiree Representatives – *Becky, Kareen*

Reports will be given at the business meeting.

6. [SAM Update](#) on Contemporary Issues – *Kirk*

Report will be given at the business meeting.

7. [MAEMSP Strategic Plan](#) Discussion - *Nicole*

8. Future Meeting Dates - [Board Meetings 2021-22 & Conferences 2021-22](#) and [SAM Web Calendar](#)

9. What's on Your Mind...

10. Adjournment

Meeting adjourned at 10:05 AM.

Respectfully Submitted,
Kim Scofield
Director of Professional Learning and Member Services