

MAEMSP Board Leadership Web Meeting DRAFT Minutes

Tuesday, September 29, 2020

9:00 AM – 10:00 AM

In attendance: Shelley Andres, Craig Crawford, Nicole Trahan, Ted Miller, Ben Lambert, Kim Ray, Stacy Lemelin, Teresa Sprague, Aaron Griffin, Barb Droessler, Mark Goyette, Marlin Lewis, Julie Mickolio, Becky Carlson, Melinda Thompson, Kirk Miller, Kim Scofield

Not in attendance: Dick Trerise

Guest: Matt Lewis, MAEMSP Delegate Assembly Steering Committee Rep

Items for Discussion

MAEMSP President, Shelley Andres, Presiding

President Andres called the meeting to order at 9:07 AM.

1. Introductions – Welcome New Board members

Shelley welcomed board members and entertained introductions.

2. [MAEMSP Board Reorganization Meeting DRAFT Minutes 4-27-20](#)

Nikki Trahan made a motion to approve the minutes; Kim Ray seconded the motion. The motion passes unanimously.

3. MAEMSP Information and Topics of Discussion – *Shelley*

- a. SAM Awards - [G.V. Erickson Award](#) - Nominations are due by October 1, 2020 & [Erdie Memorial Scholarship](#) - Applications are due by October 1, 2020

Shelley reviewed the current award opportunities and encouraged board members to nominate deserving candidates.

- b. NAESP National K-8 Principals Conference 2020 cancellation impact on MAEMSP Conference Incentive Award winners – Resolve how to make this fair for winners discussion

Shelley and Kirk described that the 2020 winner did not have the opportunity to attend the conference because it was cancelled. Shelley stated that she would like both the 2020 and 2021 winners to attend the 2021 conference.

Stacy Lemelin made a motion to send the 2020 incentive winner to the 2021 national conference; Craig Crawford seconded the motion. The motion passed unanimously.

- c. Consideration of filling vacant MAEMSP Board Positions discussion

Shelley thanked Melinda (Retiree ad hoc board position) for serving on the board. Melinda stated that she is still willing to help in any way she can in the future. She recommended Karen Bangert for the Retiree board position. Shelley will take the recommendation into consideration and appoint a new board member. Shelley stated that Dick Trerise (OPI ad hoc board position) is also stepping down from the Board. She will probably wait to make an

appointment until after the election. Kirk asked board members to consider who they know at the OPI with elementary principal experience and forward that information to Shelley.

d. Montana Principals Conference 2021 status discussion

Shelley stated that the MASSP Board met last week to discuss their thoughts on the status of the conference. Kirk stated that the MASSP Board recommendation is to hold a virtual conference with a condensed schedule. This decision is based on the responsibility principals face, the negative fallout that could occur if attendees end up testing positive for COVID-19, and the fact that holding a conference face to face requires the facility to follow the county health department guidelines. The conference space, Helena Delta Hotel, can currently only host 70 attendees onsite. The MASSP Board would like to discuss their recommendation with the MAEMSP Board members.

Kirk stated that the SAM Virtual Administrators Institute 2020 went very well in July. Approximately 180 members attended the conference and some are still registering for the conference so they can access all 15 recorded conference sessions. The MASS/MCASE Fall Conference was held virtually last week and was also successful. He stated that the number of attendees was down some, but so were the conference expenses. Kirk stated that keynote speakers are also charging less to present. Kirk recommended that the conference fee remains the same as usual because attendees have access to all conference materials. Nikki stated that she wants the conference schedule to be robust enough to encourage attendees to stay connected. She will reach out to Gary about contacting potential speakers. Nikki stated that she would like to move forward with a virtual conference. Shelley suggested scheduling the conference from 7:30-11:30 AM so principals could stay home or be out of their office for half of the day so they could attend the conference without interruptions. Matt Lewis suggested that the MAEMSP and MASSP Boards draft a letter to members to explain the reason for holding a virtual conference. The SAM office will forward the letter to MASS, the superintendent's association.

Nikki Trahan made a motion to move the conference to a virtual platform; Stacy Lemelin seconded the motion. The motion passed unanimously.

Nikki will contact Justin Helvik, MASSP President, to begin making conference plans.

e. Using the [MAEMSP Regional Information webpage](#)

Kirk encouraged region directors to send meeting information to be posted on the webpage to Kim Scofield.

f. National Principals Month in October – planning ideas

Kirk stated that NAESP and NASSP have great information about National Principals Month. MASSP discussed inviting a legislator to visit local schools. Kim Ray stated that she has a meeting on Thursday with NAESP. She will forward information to Board members following that meeting. Stacy suggested using social media to promote National Principals Month. She will forward information to be tweeted out.

g. [MAEMSP Financial Report](#)

Kirk reviewed the financial report stating that Shelley will be presenting the MAEMSP budget to the SAM Investment/Finance Committee on October 14th.

h. [MAEMSP Membership Report](#)

Kirk reviewed the membership report. The SAM office will share the shared MAEMSP Membership google sheet immediately following this meeting that provides MAEMSP board members with membership information.

4. Updates from Board Members

a. Executive Board – *Shelley, Craig, Nikki, Ted*

Nikki asked board members to send information to her regarding conference speakers or themes.

b. State Representative – *Kim*

Kim reported that the National Distinguished Principals will be recognized at the 2021 National Conference in Chicago.

c. Federal Relations/Advocacy – *Stacy*

Stacy reported that so far no additional COVID relief funds have been allocated. She encouraged board members to respond to the survey (National COVID Dashboard) she sent out last week. She ensured board members that the data will be kept anonymous. Stacy stated that school nutrition waivers have been extended until December 2021. She has been sending a weekly update to the parents of the students in her building and believes this communication has been beneficial.

d. Regions – *Region Directors*

Northeast: Mark reported that the first meeting is scheduled for next week.

Southwest: Julie reported that she will be scheduling a meeting for the end of October. She will refer to the MAEMSP Region Information webpage and also poll her region members for agenda ideas.

Northcentral: Teresa reported that a meeting will be held at the end of October.

Western: Shelley reported that the first meeting is scheduled for October 20th at Ninepipes.

Eastern: Ben reported that he will schedule a meeting for the end of October.

e. SAM Representatives – *Marlin, Barbara*

Barb reported that the next SAM Board meeting is on October 14th as well as the SAM Business Meeting that all SAM members are invited to attend.

f. Middle School, OPI, Retiree Representatives – *Becky, Dick, Melinda*

Melinda expressed her gratitude to all board members for what they are doing in their communities each day.

5. [SAM Update](#) on Contemporary Issues – *Kirk*

Kirk invited Board members to review the SAM Update. He referenced the [COVID-19 Information for Schools webpage](#) on the SAM website that is updated almost daily with information pertinent to administrators. He encouraged board members to contact him for anything they may need.

6. Future Meeting Dates - [Board Meetings 2020-21 & Conferences 2020-21](#)

Kirk invited all board members to attend the SAM Business Meeting on October 14th from 1:00-3:00. He encouraged region directors to extend the invitation to their region members. Kirk also referenced the SAM Calendar on the website.

7. What's on Your Mind...

Shelley thanked everyone for attending and expressed her appreciation for the work everyone is doing.

Stacy Lemelin made a motion to adjourn the meeting; Craig Crawford seconded the motion. The motion passed unanimously.

The meeting was adjourned at 10:28 AM.

Respectfully Submitted,
Kim Scofield
Director of Member Services and Professional Learning