



County Superintendent of the Year Award Criteria

This award acknowledges the dedication and service of our colleagues and fellow County Superintendents. Nominations will be accepted from County Superintendents, School Administrators, Teachers, School Board Members, County Commissioners, and parents. The recipient of this award will be honored at the Fall/ MASS/MACSS conference in September of 2024 in Bozeman and at the SAM Evening of Excellence in June 2024. Additionally, the recipient will be offered the opportunity to attend the National Rural Education Association conference or another national conference of their choice. Expenses will be paid for attending these events. Nominations are due by 5:00 pm on **May 1, 2024**

The nominee:

- Has served as a County Superintendent for four consecutive years.
- Holds office through December 31 of the year nominated for the award. (in other words, award may be given at fall conference, even if person has been out of office for a few months)
- Positively contributes to MACSS through regular conference attendance, service on committees, mentorship of new County Superintendents, and/or providing professional development to MACSS members.
- Demonstrates a strong commitment to the education profession through active membership and participation in professional associations such as CSPD, RESA, MSSA, SAM, ASCD, etc.
- Continues their own professional growth through higher education and continuing education.
- Demonstrates leadership (this may include serving as a mentor to pre-service teachers, principal interns, and/or superintendent interns; serving on boards within their county that positively impact the lives of children and families, etc)
- Behaves in an ethical manner; is truthful, accessible, ethical, and respectful. Is respected by colleagues.
- Works collaboratively with the Montana Office of Public Instruction, Boards of Trustees, local school administrators and educators, business managers, and the larger community.

Type or Print

Name of Nominee: _____ Cell Phone: _____

Work Address: _____

City: _____ County: _____ Zip Code: _____

Email address: _____

Total Number of Years as County Superintendent: _____

Years in Education: _____ Number of Districts in County: _____

Number of Rural School Districts: _____

Name of Nominator: _____ Cell Phone: _____

Work Address: _____

City: _____ County: _____ Zip Code: _____

Relationship to Nominee: _____

Signature: _____ Date: _____

Nominator must submit a letter, not to exceed three pages, which addresses the nominating criteria in relation to the candidate. Additionally, please submit a minimum of three letters supporting your nomination of this candidate. Letters may be from County Superintendents, School Administrators, Teachers, School Board Members, County Commissioners, parents, and students. Send completed nomination packets to Katrina Chaney, Lewis and Clark County Superintendent of Schools, 426 N. Park Rm 221, Helena, MT 59623 or via email at kchaney@lccountymt.gov Call Katrina at 406-447-8344 with questions.